



Graduate Nursing Program **Start Checklist**

My deposit has been submitted, now what?

- Email from Information Services with student ID, email and password.
- Get information on mandatory orientation (1st Residency)
- Login to [MCPHS email](#).
- Login to Blackboard.
- Login to [Self-Service](#) using student ID (mXXXXXXX@stu.mcphs.edu) and password
 - View semester course registration
 - View Timeline

Orientation is tomorrow, what do I need?

- Have a pad and pen ready to take notes (if needed).
- Bring any questions you have
- The orientation is a few hours so be prepared to sit for an extended period. While breaks are built in, the meeting is a multi-hour session.
- Must have camera on in order to be considered present
- Should not be at work

Classes start next week, what do I need to do?

- Review the booklist information
- Login to Blackboard (your course may not be open until the day classes begin)
- Complete the Blackboard 101 tutorial
- Complete the check-in through Self-Service

How do I access my bill?

- Login to the [Student Account Center](#)
- There is Financial Aid information available in [Self-Service](#) under “Financial Information”

School of Nursing Contacts

- ❖ Dr. Bonnie Laurent, Associate Dean for Graduate Programs, Associate Professor
(bonnie.laurent@mcphs.edu)
- ❖ Professor Michelle Scola, Interim Program Director, FNP Track (michelle.scola@mcphs.edu)
- ❖ Dr. Trae Stewart, Program Director, PMHNP Track (trae.stewart@mcphs.edu)
- ❖ Doreen Luciani, Clinical Operations Coordinator, Graduate Program
(doreen.Luciani@mcphs.edu)
- ❖ Mary Ellen Rivet, Administrative and Clinical Assistant, Graduate Program
(maryellen.rivet@mcphs.edu)
- ❖ Kristen Watson, Online School of Nursing Student Services Specialist
(kristen.watson@mcphs.edu)

For any financial aid, loan or billing questions, please reach out to Ms. Kristen Desrochers, Senior Associate Director of Student Financial Services, (kristen.desrochers@mcphs.edu, 603-314-1729).