Annual Campus Security and Fire Report
Reporting year 2015

MCPHS University
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A message from MCPHS Department of Public Safety

The mission of the MCPHS University Public Safety Department is to enhance the quality of life for the entire MCPHS University community by maintaining a secure and open environment where the safety of all is balanced with the rights of the individual. The Public Safety Department strives to accomplish its mission while adhering to its core values of Integrity, Professionalism, and Service.

The success of this mission depends upon an effective working relationship between Public Safety personnel and the diverse elements of the MCPHS University community, including students, staff, faculty and visitors. Critical to this relationship is mutual respect. Therefore, we pledge to respect the diverse needs and interests of the community we serve. We pledge to be diligent and relentless in the protection of persons, property and the reputation of the MCPHS University community. Although reported crime at MCPHS University is low, it is important for students, faculty, staff and visitors to remember that we are located in an urban setting and share many of the safety issues that exist in any city. Preserving the safety and security of the University is the combined responsibility of the entire community.

We ask that our partners in the community assume their individual and collective responsibilities to make MCPHS University a place that is free of crime, fear and disorder, and to provide a civil and open environment that fosters learning and mutual respect.

Chief Jack Kelly
Director of Public Safety
### Important Telephone Numbers

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>Public Safety Emergency-All Campuses</td>
<td>617-732-2222</td>
</tr>
<tr>
<td>Public Safety Non-Emergency-Boston</td>
<td>617-732-2900</td>
</tr>
<tr>
<td>Public Safety Non-Emergency-Worcester</td>
<td>508-373-5800</td>
</tr>
<tr>
<td>Public Safety Non-Emergency-Manchester</td>
<td>603-314-1771</td>
</tr>
<tr>
<td>Counseling Services - Boston</td>
<td>617-732-2837</td>
</tr>
<tr>
<td>Counseling Services - Worcester</td>
<td>508-373-5690</td>
</tr>
<tr>
<td>Counseling Services - Manchester</td>
<td>603-314-1781</td>
</tr>
<tr>
<td>Student Health Services – Boston</td>
<td>617-879-5220</td>
</tr>
<tr>
<td>Student Health Services – Worcester</td>
<td>508-373-5646</td>
</tr>
<tr>
<td>Student Health Services – Manchester</td>
<td>603-314-1783</td>
</tr>
<tr>
<td>President’s Office</td>
<td>617-732-2880</td>
</tr>
<tr>
<td>Office of Student Affairs - Boston</td>
<td>617-732-2929</td>
</tr>
<tr>
<td>Office of Student Affairs - Worcester</td>
<td>508-373-5646</td>
</tr>
<tr>
<td>Office of Student Affairs - Manchester</td>
<td>603-314-1783</td>
</tr>
<tr>
<td>Residence Life - Boston</td>
<td>617-732-2866</td>
</tr>
<tr>
<td>Residence Life - Worcester</td>
<td>508-373-5791</td>
</tr>
<tr>
<td>Academic Resource Center</td>
<td>617-732-2860</td>
</tr>
<tr>
<td>Beth Israel Deaconess Medical Center (BIDMC)</td>
<td>617-667-7000</td>
</tr>
<tr>
<td>Boston Area Rape Crisis Center (24-hour hotline)</td>
<td>800-841-8371</td>
</tr>
<tr>
<td>Boston Police Department Sexual Assault Division</td>
<td>617-343-4400 or 911</td>
</tr>
<tr>
<td>Casa Myrna Vasquez, Inc. (for battered women)</td>
<td>877-785-2020</td>
</tr>
<tr>
<td>Center for Violence Prevention and Recovery</td>
<td>617-667-8141</td>
</tr>
<tr>
<td>Fenway Community Health Center’s Victim Recovery Center</td>
<td>617-927-6250</td>
</tr>
<tr>
<td>National Domestic Violence Hotline</td>
<td>1-800-799-7233</td>
</tr>
<tr>
<td>Rape, Abuse, Incest National Network (RAINN)</td>
<td>1-806-656-HOPE (4673)</td>
</tr>
<tr>
<td>UMASS Memorial, Worcester</td>
<td>508-334-1000</td>
</tr>
<tr>
<td>St. Vincent’s Hospital, Worcester</td>
<td>508-363-5000</td>
</tr>
<tr>
<td>Elliot Hospital, Manchester NH</td>
<td>603-669-5300</td>
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Preparing the Annual Security Report

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, more commonly known as the Clery Act, require Colleges and Universities to:

Publish an annual report every year by October 1 that contains three years of campus crime and fire safety statistics and certain campus security policy statements, and to distribute the report to all enrolled students and all employees by October 1 of each year. Public Safety fulfills this distribution requirement by posting the report on the Campus Safety website. A posting is made to the University portal, advising all students and employees of the report’s availability and location.

The Clery Act also requires the University to inform all prospective students about the availability of the annual security report. To comply with the aspect of the law, a notice has been placed on the University’s admissions department website;

Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from Campus Safety, local law enforcement, State law enforcement and other College officials who have “significant responsibility for student and campus activities” (Campus Security Authorities); Provide “timely warning” notices of those crimes that have occurred and pose an ongoing “threat to students and employees”; A written request is made to all Campus Security Authorities and local and State law enforcement for statistical data. For statistical purposes, crimes are recorded in the year that they are reported.

Implement emergency notification procedures if there is an immediate threat to the health or safety of students or employees on campus;

Disclose in a public crime log “any crime that occurred on campus or within the patrol jurisdiction of the campus police / campus security department and is reported to the campus police/security department”; and maintain in a public fire log a record of any fire that occurred in an on-campus student housing facility.

We highly encourage all members of the MCPHS University Community, whether you have been here for many years or are new to MCPHS University, to read our Annual Public Safety and Fire Report. Public Safety works diligently with the entire MCPHS University community in maintaining a safe environment. One way of accomplishing that is through education. Your safety is our top priority and your participation in this endeavor is paramount. This report will assist you in attaining the knowledge necessary to remain safe both on and off campus.

Public Safety engages in a vigorous program designed not only to meet but to exceed these requirements.
Reporting Crimes and Other Emergencies

Timely Warning Notices: Public Safety Alerts and Crime

Public Safety issues timely warnings, called “safety alerts” for any serious incident when the safety of the community is threatened and there are enough details known about the crime to provide useful information to the community. Timely warnings may also be sent out when a criminal incident occurs on campus or in an area surrounding campus that represents a continuing Public Safety threat. Decisions to disseminate a warning are made on a case by case basis in light of all the facts surrounding the crime and the continuing danger to our community. Alerts are routinely sent to members of the community through the MCPHS University portal and posted in the lobbies of the residence halls. They may also be e-mailed to appropriate groups based upon the nature of the alert. The purpose of the warning is to aid in the prevention of similar crimes and to provide pertinent information relevant to the crime and suspect, and to seek information that may lead to arrest and conviction of the offender. The alert also serves to alert the community about the incident, and to provide information (safety tips) on what actions can be taken to diminish the chances of being victimized. An effort will always be made to disseminate a warning within twenty-four hours of the crime and to make the warning a preventative tool. Significant criminal incidents that may elicit a timely warning may include crimes of violence or patterns of property crimes.

Safety alerts are usually distributed for the following Uniform Crime Reporting Program (UCR) National Incident Based Reporting System (NIBRS) classifications; major incidents of arson, criminal homicide and robbery. Cases of aggravated assault and sex offenses are considered on a case by case basis, depending on the facts of the case and the information known by Public Safety. For example, if an assault occurs between two students who have a disagreement, there may be no ongoing threat to other MCPHS University community members, and a safety alert would not be distributed. In cases involving sexual assault, they are often reported long after the assault, thus there is no ability to distribute a “timely” warning notice to the community. Sex offenses will be considered on a case by case basis depending on where and when the incident occurred, where it was reported, and the amount of information known by Public Safety. The Director of Public Safety or designee reviews all reports to determine if there is an ongoing threat to the MCPHS University community and if the distribution of a Safety Alert is warranted. Safety Alerts may also be posted for other crimes as deemed necessary.

The Director of Public Safety or a designee in Public Safety develops the contents of a safety alert and Public Safety has the authority and training to send a campus email to all relevant members of the MCPHS University community.
Department Personnel and Relationship with Local Authorities

The Department of Public Safety, under the administration of the Director of Public Safety and Security, is comprised of 11 sworn Special State Police Officers (SSPOs). All MCPHS University SSPOs have a wealth of policing experience, serving as shift supervisors, who have full Police authority on all MCPHS University property. All MCPHS University Campus Police Officers; Director, Captains, Lieutenants and Sergeants are Sworn Officers under Massachusetts General Law 22C§63. Officers must complete annual in-service training provided through the Commonwealth of Massachusetts to maintain first-responder medical certification and to remain current regarding the laws of the Commonwealth. All Officers receive other relevant training necessary for the performance of their role as Campus Police Officers. The Sworn Campus Police Officers also receive extensive training in issues involving domestic violence, sexual assault investigations and violence prevention and response. They also carry firearms and maintain a high proficiency in the use of same. Staffing is also comprised of 27 Public Safety Officers who also assist with maintaining a safe and secure environment for all members of the MCPHS University community. The Department of Public Safety Boston is located on the first floor of the Fennell building and is open 24 hours a day, 7 days a week, and 365 days a year. To report a crime or other emergency, Public Safety can be reached at any time via campus telephone at extension 2900 for emergencies, or from any phone at 617-732-2900. The Department of Public Safety Worcester is located on the first floor of 25 Foster St. and 10 Lincoln Square and is open 24 hours a day, 7 days a week, and 365 days a year. To report a crime or other emergency, Public Safety can be reached at any time via campus telephone at extension 5800 for emergencies, or from any phone at 508-373-5800 or 508-373-5796 respectively. The Manchester Public Safety desk is located in the main lobby of 1260 Elm Street and is open 7am to 11pm Monday through Friday, during the academic year. To report a crime or other emergency, Public Safety can be reached at any time via campus telephone at extension 2222 (Boston & Manchester) for emergencies, or from any phone at (617) 732-2900 (Boston), (508) 373-5800 (Worcester) and (603) 314-1771 (Manchester). Some of the core functions of the Department are: responding to incidents; checking on the well-being of students, faculty and staff; responding to disturbances; providing escorts; taking reports; responding to lockouts; investigating suspicious activity; responding to alarms; investigating trespassers or unwanted guests and staffing the security booth to ensure that only authorized vehicles enter the campus. In addition to these activities, officers present safety and security information at community meetings, make presentations at students and parent orientations, teach RAD classes, register laptops and bicycles and initiate formal contact with students, faculty and staff while patrolling on foot, on bicycles and while eating in dining halls. Officers are approachable and committed to keeping the MCPHS University community safe and secure.

MCPHS University Public Safety Officers have the authority to ask persons for identification and to determine whether individuals have lawful business at MCPHS University. Some MCPHS University Public Safety Officers are Special State Police Officers or Boston Special Police Officers and possess arrest power, however, some criminal incidents are referred to the Boston Police, Worcester Police or Manchester Police who also have jurisdiction on the respective campuses. The Public Safety Department maintains a highly professional working relationship with all respective Police Departments, Massachusetts State Police and New Hampshire State Police. All crime victims are strongly encouraged to immediately report the crime to Public Safety
and the Boston Police Department. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

**Daily Crime and Fire Log**

MCPHS University Public Safety produces a written daily log that is available to the public, as required by the Jeanne Clery Disclosure of Campus Security policy and Campus Crime Statistics Act and Massachusetts General Law. The purpose of the daily log is to provide information about valid complaints of criminal or other significant incidents occurring on campus to members of the MCPHS University community, which might be relevant to their safety and security. The log is kept in the Public Safety office in the Fennell building first floor.

**Emergency Text Messaging**

In the event of an emergency involving an imminent threat on campus, Public Safety will confirm that there is a significant emergency or dangerous situation; in conjunction with members of the Student Affairs staff, they will determine the appropriate segment or segments of the campus community to receive a notification; determine the content of the notification; and utilize the University’s mass notification (text messaging, e-mail and voice messaging) system (RAVE) to notify the campus community. Students, Faculty and Staff can register online to receive real-time notifications of these emergency events. These messages are transmitted only during emergencies and snow closures and are an additional real-time avenue of communication. The text messaging system is tested campus wide at least once each year.

You can learn more at [https://my.mcphs.edu/emergency](https://my.mcphs.edu/emergency).

**Options to Notify Law Enforcement Officials**

Victims of crimes are encouraged to notify the appropriate officials. Local police telephone numbers are as follows:

- **Boston**: (617) 343-4200 or 911
- **Worcester**: (508) 799-8606 or 911
- **Manchester**: (603) 668-8711 or 911

**Coordination with others in the Longwood Medical Area (LMA)**

MCPHS University Public Safety is a member of the Medical Academic and Scientific Community Organization (MASCO) security and emergency preparedness consortium and shares a common radio system with the MASCO community which is tested twice daily. This radio system enables MCPHS University Public Safety to be immediately advised of any safety and security concerns in the Longwood Medical Area. This information is reviewed by Public Safety to determine the potential impact on the MCPHS University community, and whether or what type of community notification is necessary.

Following a U.S. Department of Education Emergency in Higher Education (EMHE) grant in 2012, the Colleges of the Fenway (COF) has adopted emergency management plans that are common to the COF, although individualized to the different schools. The COF and MASCO conduct joint training in preparation of manmade and
natural disasters. This training consists of monthly meetings and yearly tabletop exercises, as well as participation in actual drills.

**Reporting of Criminal Offenses**

Faculty, students and staff are to report criminal activities of which they are aware to the University’s Department of Public Safety telephone, (617) 732-2900 (Boston), (508) 373-5800 (Worcester) and (603) 314-1771, or x2222 (Boston & Manchester). Information includes both incidents occurring on campus and off campus in the surrounding area. The Chief of Public Safety prepares written incident reports which are posted in daily logs and available for review during business hours on each campus.

**Public Safety Dispatch Center**

The Public Safety Dispatch Center is located on the first floor of the Fennell building (Boston), 40 Foster (Worcester) and is staffed 24 Hours a day, every day of the year by a Public Safety dispatcher. The dispatcher takes calls for service on the non-emergency line (617) 732-2900 (Boston), (508) 373-5800 (Worcester) as well as emergency calls for service on the emergency line (617) 732-2222 (Boston). Public Safety, Manchester, is located in the lobby of 1260 Elm Street, Manchester, New Hampshire and is staffed during all hours of campus operation. Public Safety Manchester takes calls for service on the business line, (603) 314-1771. Public Safety officers also monitor life safety systems, including access control, CCTV, alarms, fire detection and suppression systems, two-way radio system and the MASCO emergency radio network. Via the radio network, the Public Safety officers may respond or direct officers to all requests for service, breaches of security or suspicious activity on campus.

**Procedures for Reporting a Crime or Emergency**

Members of the community are strongly encouraged to report all criminal and suspicious activity to Public Safety in a timely manner. Timely reporting of information is crucial in resolving potential criminal activity and apprehending suspects. To report a crime or emergency on the MCPHS University campus, call the Public Safety Department at any time via campus telephone at extension 2222 (Boston & Manchester) for emergencies, or by telephone (617) 732-2900 (Boston), (508) 373-5800 (Worcester) and (603) 314-1771 (Manchester). Reports may also be made at the respective Public Safety desk, located on each campus.

A dispatcher is available at these respective telephone numbers 24 hours a day to answer your call.

**What is suspicious?**

“Am I witnessing a crime?” Most individuals have found themselves asking this at some time or another. However, because they are not really sure, they tend to ignore what they have just seen and continue about their business. They should trust their instincts. If something does not feel right, it probably isn’t.

Signs of behavior that might be suspicious:

- A person trying to enter a residence without the proper access card.
- A person running and looking about furtively, as if he or she were being watched or chased.
- A stranger carrying property at an unusual hour or location, especially if the items are computer or other equipment, office machinery, or a locked bicycle.
- A person going door-to-door in an office building or residential area.
• Any person forcibly entering a locked vehicle or building.
• One or more persons sitting in a parked car closely scanning the area.
• A person (especially a juvenile or female) being forced into a vehicle.
• A person exhibiting unusual mental or physical symptoms.
• Unusual noises, including gunshots, screaming, sounds of fighting, barking dogs, or anything suggesting foul play, danger, or illegal activity.

It is important to remember that people aren’t suspicious; behavior is. When in doubt, call! If you witness any suspicious activity, call the MCPHS University department of Public Safety immediately.

**Campus Security Authorities**

Federal law requires the University to disclose statistics concerning the occurrence of certain crimes enumerated in the Clery Act that occur within the University’s Clery geography and that are reported to campus security authorities (“CSAs”) and local law enforcement. Under the law, CSAs include any member of the MCPHS University Public Safety Department; any individual who has responsibility for campus security, but who is not a member of Public Safety; any individual identified by the University as someone to whom a crime should be reported; and any University official who has significant responsibility for student and campus activities. Individuals serving the University as CSAs vary from unit to unit based on their job functions, but include by way of example (but not limitation):

- Dean of Students;
- Director of Human Resources, Affirmative Action and Title IX Coordinator;
- Associate Dean and Director of Student Activities;
- Vice President of Academic Affairs;
- Director of Residence Life;
- Residence Hall Security Desk Attendants;
- Resident Directors and Resident Assistants;
- Student Group Advisors.

All CSAs should encourage any person who reports a crime or other incident involving campus security to notify the Public Safety Department immediately. Any CSA who receives a report of an incident involving a crime or campus security matter must contact the Public Safety Department immediately and inform the Department of the incident consistent with the confidentiality considerations discussed below.

**Confidentiality Considerations**

A CSA is required to disclose to the MCPHS University Public Safety Department and other appropriate school official the name of the alleged perpetrator, the name of the survivor and all the relevant facts regarding the incident. Information will be disclosed only to the extent necessary for the investigation and shared with school officials who need to know. Publicly available records as related to a report or investigation will not include a name or personally identifiable information.

Once positive notice is given of a potential violation the school must take immediate appropriate steps to investigate what occurred and do everything in its power to stop the activity (if it is ongoing), remedy the effects and prevent the reoccurrence.

A CSA cannot promise to keep a report confidential. The school has an obligation to respond to and investigate reports of potential violations. Before a student reveals information that he/she wishes to keep confidential they must understand that once a
school representative has been made aware of a potential violation they must report. We know what we know and are obligated to report.

**Anonymous Reporting**
Community Members can report criminal or suspicious activity anonymously by either calling Public Safety. You can call Public Safety to report domestic violence, sexual assaults, drug usage and dealing, or any other criminal activity. The information provided should be as detailed as possible.

**Counselors and Confidential Crime Reporting.**
As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092(f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counselors” and Campus “Professional Counselors”, when acting within the scope of their licenses are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged; if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

**Professional Counselor**
An employee of an institution whose principal responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his/her license or certification.

**Reporting.**
Criminal activities are also reported to the Boston Police Department, Precinct B2, Telephone: (617) 343-4200 or 911, the Worcester Police Department, Telephone: (603) 799-8606 or 911 and the Manchester Police Department, Telephone: (603) 668-8711 or 911. Any matters outside the jurisdiction of the local police are reported to the Massachusetts State Police, telephone: (617) 727-6780 or New Hampshire State Police, telephone: (603) 271-3636.

**Bystander Options**
MCPHS University encourages all members of the community to take safe and positive actions to intervene when there is a risk of domestic violence, dating violence, sexual assault or stalking. There is no single “right” way to intervene, and what is appropriate depends on the situation and the individual involved.

- Call the Public Safety Department and ask for assistance
- Asking the individuals involved to stop what they are doing
- Use a distraction in an effort to stop an individual’s activities
- Stepping in and separating the people involved in a non-combative manner ONLY if is safe to do so.
- Ask another bystander, or a number of other bystanders to intervene with you, ONLY if it is safe for you to do so.
- Notify law Enforcement by calling 911.
**Criminal Investigations**

Public Safety Officers investigate criminal complaints filed by community members and pursue investigations to their most reasonable conclusion. Officers may conduct follow-up investigations, with support when necessary from a number of law enforcement partners, including the Massachusetts State Police, New Hampshire State Police, Boston Police, Worcester Police, Manchester NH Police, District Attorneys' offices, and victim-witness programs.

The interest of the victim is always the primary concern. Public Safety recognizes the importance of confidentiality and of protecting the identity of the victim in the course of an investigation. In criminal matters, the victim's preferences greatly influence the way in which a case is processed. The University has a number of alternatives at its disposal to adjudicate inappropriate behavior, whether or not it is of a criminal nature. In addition to pursuing cases through the courts, the University uses an internal judicial structure to decide on specific issues unique to University life.

**Off-Campus Criminal Investigations**

When a student is involved in off-campus incident involving disorderly or criminal behavior, Public Safety officers may assist the departments noted under Criminal Investigations as well as other federal and local area Police Departments in their investigations. On a regular basis the Boston Police Department shares incident reports which involve off-campus activity, which may involve MCPHS University students. Public Safety shares those reports with the appropriate departments for follow-up that could result in disciplinary actions.

**Daily Log and Crime Alerts.**

Public Safety in Boston, Worcester and Manchester maintain daily logs of any crimes reported. These logs are available for inspection during business hours by the public upon request. MCPHS Public Safety produces a written daily log that is available to the public, as required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and Massachusetts General Law. The purpose of the daily log is to provide information about valid complaints of criminal or other significant incidents occurring on campus to members of the MCPHS community, which might be relevant to their safety and security.

A campus Public Safety report of crime statistics is published and distributed to the campus communities annually. The Public Safety monthly crime stats are posted on a bulletin board, on monthly basis outside Fennell Office 125.

The crime logs may also be accessed by contacting the Chief of Public Safety at 617-732-2900. Public Safety issues crime alerts via campus e-mail regarding crimes on campus, or in the immediate area surrounding a campus, which pose a safety threat to campus members. To obtain a copy of any alert or to report a criminal activity, contact the following Public Safety Departments:

- **Boston:** (617) 732-2900
- **Worcester:** (508) 373-5800
- **Manchester:** (603) 314-1771


**Criminal Offender Record Information.**

Certain laws require health care agencies to request criminal offender record information (CORI) about candidates for employment, volunteer, or training positions. The information in CORI reports, supplied by the Massachusetts Criminal History Systems Board, is reviewed to determine if candidates are appropriate to be hired. A majority of the clinical training and service-learning sites at which the University places students for experiential education experiences, must comply with these laws. In order to be eligible for clinical placements or service-learning experiences, students must have been cleared through a CORI check obtained by either the University or the site. Information about CORI is described in the *Student Handbook.*

*Emergency Assistance.* If any member of the University community is the victim of a criminal activity and needs medical attention, Public Safety supplies emergency transportation, escorts and cab vouchers as reasonably requested. In most cases, the local 911 emergency alert system will be contacted by telephone. If necessary, Public Safety will provide escort service, if available, to nearby medical facilities. Occasionally, Public Safety will approve and provide taxi vouchers in lieu of 911 or escort services. Any individual requesting a voucher will be required to sign a medical release form.

**Response to Reports of Crimes/Emergencies**

All MCPHS University Public Safety Officers are trained to observe and report incidents that occur on campus and in our neighborhood. When an emergency call is received by the Public Safety dispatcher, a Public Safety Officer is dispatched immediately to the location of the incident to render aid or assistance, take a report, and conduct a preliminary investigation if necessary. In response to a reported emergency, Public Safety Officers will respond and summons the appropriate resources to assist in the response to the incident. All Public Safety reports are forwarded to the Dean of Student’s office for review and for potential action as appropriate. Public Safety reports entered into a database management system where they are stored and are retrievable. This database allows Officers to record an incident, conduct follow up investigations and compile statistical data from a centralized depository of incident data. Crime statistics and general information are available to the public during business hours. Information which must remain confidential is closely protected.

Parents not on our RAVE emergency notification system, neighbors and members of the larger community can access information during an emergency at MCPHS University via the University website or local/national news outlets. Other COF Public Safety/Public Safety Chiefs are on the MCPHS University emergency notification system (RAVE) in order to advise their communities of emergencies at MCPHS University or in our neighborhood.

**Medical Emergency Response Services**

In a medical emergency, members of the MCPHS University community should dial 911 and then call the Public Safety at any time via campus telephone at extension 2222 (Boston & Manchester) for emergencies, or by telephone (617) 732-2900 (Boston), (508) 373-5800 (Worcester) and (603) 314-1771 (Manchester). All MCPHS University Public Safety Officers are trained as first responders and will respond immediately.

For routine care, students should contact the MCPHS University Health Services office at 617-879-5220, located on the second floor of Tree House. The Health Services office is open Monday-Friday during business hours. The Beth Israel Deaconess Medical
Center (BIDMC) is located adjacent to the campus. MCPHS University maintains a close working partnership with this world-renowned medical center. Students requiring specialized treatment or hospitalization are generally referred to BIDMC by Health Services.

Worcester and Manchester students have a number of local area hospitals available including the UMASS Memorial Hospital in Worcester, Massachusetts and Elliot Hospital in Manchester, New Hampshire.

The MCPHS University Counseling Office has professional counselors on staff who offer support for students in an atmosphere of respect and confidentiality. Services include assessments of mental health and referral to both on and off campus resources. There is a counselor on call 24 hours a day, seven days a week.

**Off-Campus Emergency Assistance**

When Public Safety becomes aware of an off-campus emergency involving an MCPHS University student, faculty or staff member, the Police Department of jurisdiction will be immediately notified, and Public Safety Officers will assist in coordinating the response.

Public Safety has a strong relationship with the Boston Police, Manchester Police, Worcester Police, Massachusetts State Police and the New Hampshire State Police. MCPHS Public Safety routinely interacts in exchanging information, reporting crimes, conducting investigations and conducting joint training exercises with said departments and other area authorities.

Although no formal MOUs exist among the Departments, the collaborative partnership works extremely well, to the benefit of all concerned.

**Emergency Response and Evacuation Procedures**

The University’s Emergency Response Plan includes information about Incident Team members: Roles and Responsibilities; University operating status parameters; levels of emergencies; incident priorities and performance expectations.

MCPHS University Public Safety Supervisors have received training in Incident Command and responding to critical incidents on campus. When a serious incident occurs that causes an immediate threat to the campus, the first responders would be:
- Boston- MCPHS University Public Safety Officers, Boston Police Department, Massachusetts State Police, Boston Fire Department and Boston Emergency Medical Services;
- Worcester- MCPHS University Public Safety Officers, Worcester Police Department, Massachusetts State Police, Worcester Fire Department and other ambulance services; and
- Manchester- MCPHS University Public Safety Officers, Manchester Police Department, New Hampshire State Police, Manchester Fire Department and other ambulances services.

All parties could work together to resolve the incident in a cohesive manner. Depending on the nature of the incident, other University departments and other Local, State and Federal agencies could be involved in responding to the incident.
Emergency Contact System

MCPHS University has multiple systems for alerting our community to campus/neighborhood emergencies. The University contracts with RAVE Alert for emergency notification systems. The system allows authorized users to send an immediate notification to all or selected members of the MCPHS University community who have provided emergency contact information.

Messages about immediate or potential threats to the health or safety of members of the community can be simultaneously sent to on-campus phones, cell phones (voice or text), home phones, emergency contact phones and multiple email addresses. All members of the MCPHS University community are requested regularly to provide updated emergency contact information so that they can receive messages from the emergency notification system.

The emergency notification system will only be activated upon confirmation of an emergency situation that poses an immediate threat to the health or safety of students, faculty or staff on campus or when there is an event that requires closing the campus or limiting access (e.g. severe weather). The emergency notification system will not be used to send messages about criminal activity in the area, unless the crime presents an immediate threat to safety on campus.

MCPHS University will, without delay, and taking into account the safety of the community, determine the content of the emergency message and initiate the emergency messaging system, unless issuing a message will, in the judgment of Public Safety or other responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency situation.

In addition to the emergency notification system, MCPHS University Public Safety and Emergency Preparedness may rely upon communication systems to provide relevant information regarding an emergency situation.

These may include;
- MCPHS University Portal
- Public address systems
- MCPHS University email
- Bullhorns maintained at the Palace Road desk
- Media outlets including local television and radio stations
- TV monitors in most campus buildings
- Notices posted in central locations in all campus buildings

If any of the systems utilizing technology fail, the University would initiate face to face communication using Public Safety personnel and other appropriate staff and students on campus.

Some or all of the systems listed above will be used to communicate follow-up information to the MCPHS University community.

Parents not on the RAVE emergency notification system, neighbors and other members of the larger community can access information during an emergency at MCPHS University via the website or local/national media. Other COF Public Safety/Public Safety Directors are enrolled on the MCPHS University RAVE system in order to advise their communities of a potential emergency at MCPHS University.
MCPHS University students, faculty and staff can update their emergency notification information at any time via the MCPHS University Portal.

Services

Security Patrol

MCPHS University Public Safety Officers are on duty 24 hours a day, 7 days a week. Public Safety Officers patrol all buildings during all hours of operation, as well as during non-operational periods. While patrolling, Public Safety Officers monitor all activities, respond to alarms and other emergency situations, conduct safety and security audits, maintain control of vehicle traffic onto the campus and enforce University parking regulations. All Public Safety Officers are equipped with two-way radio communications and stay in constant contact with the Safety Department Communications Center while on patrol.

Rape Aggression Defense (RAD) Program

The Rape Aggression Defense (RAD) Program taught by a certified MCPHS University Public Safety Officer empowers students, faculty and staff to combat various types of assaults by providing them with realistic self-defense tactics and techniques. This empowerment is taught through four basic principles: education, dependency on self, making one’s own decisions and the realization of one’s own power. The objective of RAD is to develop and enhance self-defense options. The course begins with awareness, prevention, risk reduction and risk avoidance, while progressing to the basics of hands-on defense training. The classes provide participants with the knowledge to make educated decisions about resistance. For more information about RAD on campus or to determine when the next course will run, please contact the RAD coordinator at the Public Safety Office.

Bystander Intervention Training

Bystander intervention offers safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of Domestic Violence, Dating Violence, Sexual Assault, or Stalking. Bystander intervention includes recognizing situations of potential harm, understanding cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene. Such action should be prudent and with regard for one’s own safety. Contact law enforcement, and seek assistance from faculty, staff or other persons in authority to end the abuse.

Safety Escorts

Public Safety Officers will walk an individual from any building or parking lot to any location on MCPHS University property. Call the Public Safety Office to request an escort. A Public Safety Officer will be promptly dispatched to assist you. This service is offered 24 hours a day.

Bike Patrol

MCPHS University Public Safety additionally utilizes bicycle patrol as an effective way of patrolling the campus while increasing visibility among the MCPHS University community. Officers selected for bike patrol can cover a much larger area and
travel faster than a foot patrol officer. Officers’ ride as weather allows from April thru November.

**Fingerprinting**

Public Safety provides this service to any MCPHS University community member that may need to provide fingerprints to prospective employers, for security clearances or any other application process. Fingerprints will be taken by the shift supervisor during the following times: Monday-Friday, 9am-3pm.

**First Responders**

All Public Safety Police Officers have been trained as first responders and have gone through first aid and **automated external defibrillator** (AED) training.

**Lost and Found**

The University is not responsible for lost or stolen articles, and students are urged to mark their books and belongings clearly. Students who find lost articles should bring them to the nearest Public Safety desk. Persons claiming lost articles must describe the article and present adequate identification.

**Access to Campus Facilities**

All persons entering the Boston campus and the Worcester campus must pass by a Public Safety desk (24 hours a day) and show proper identification. All persons entering the Manchester campus must pass by a Public Safety desk or require a swipe of a valid University ID to proceed. Students, faculty and staff of the University are issued picture I.D. cards which allow swipe entry through various doors and elevators (including residential quarters). MCPHS University Public Safety Officers have the authority to ask persons for identification and to determine whether individuals have lawful business at MCPHS University.

Each residence hall floor on the Boston and Worcester campuses is staffed by a resident assistant who informs students of reporting resources and University support services as well as enforces University policies. The resident assistants report to the Director or Residence Life who serves under the Dean of Students. Residence halls are secured 24 hours a day, 7 days a week.

With the exception of residence halls, University facilities are open to the public during the day and evening hours when classes are in session. When the University is closed, buildings are locked. All students must enter and exit the residence halls through the main entrance. Side doors are alarmed 24 hours a day and may be used only as fire/emergency exits. The front doors of the residence halls are locked at all times except for times when the University deems it appropriate for doors to remain open.

**Residence Hall Guests**

Residents are held responsible for the conduct of their guests and are responsible for informing them about all residence hall policies. Guests who fail to abide by these policies may be asked to leave the residence halls at any time, may be held accountable, and may lose their visitation privileges. For security purposes, guests visiting the residence halls must produce proper ID and be signed in with Public Safety by their hosts (resident students). The hosts must escort guests on campus at all times, and guests must always wear their guest IDs.
Student I.D. Cards
All students receive a MCPHS University identification (I.D.) card, which may be obtained from the Public Safety Department. The card must be presented at University functions, at security desks within the residence halls, at the University dining center, at the Library when borrowing books and at the Academic Computer Center. All residents are required to surrender their I.D. card to front desk personnel in order to sign in guests. They are also required to surrender their I.D. cards at University functions when requested. I.D. cards are not transferable.

Security Consideration in the Maintenance of Campus Facilities
Maintenance of University facilities is the responsibility of the Director of Facilities. All contractors (janitorial staff, maintenance staff, etc.) are fully insured and bonded and the University requires that these contractors undergo background checks and are properly trained to ensure their performance meets University standards.

Security Awareness and Crime Prevention Programs
Students, faculty and staff are advised about incidents in areas surrounding their campus. They are also advised that they must assume responsibility for their own personal safety, the safety of others, and/or the safety of their personal property. The Department of Public Safety and the Office of Student Affairs distribute annually to students, faculty, and staff a copy of a detailed Public Safety and Security Brochure that is aimed to assist the University community in awareness and crime prevention, along with information about escorts, ID Cards, emergency telephone numbers and web sites. The following precautions are included in this brochure, which along with other initiatives, provide guidance in staying safe:

The MCPHS University Public Safety Department takes a proactive approach in dealing with issues of security and crime. The primary tool to accomplish this is a strict adherence to the concept of community policing and also keeping our community well informed regarding all relevant issues. All members of the MCPHS community are encouraged to participate in the effort to keep our community free from crime and disruption. The following is a list of some of the programs utilized by MCPHS Public Safety that supports the educational mission of the University, and enables our community to make well informed decisions regarding issues of safety.

Safety escort/shuttle program provides walking escorts or shuttle transportation for our community members to certain areas both on and off campus.

Residence Hall Security–Public Safety works diligently with the Residence Life staff to promote safe practices in all residence halls through training and education of both residents and staff. Public Safety also staffs the front desk of all residence halls, controlling access and egress.

New student orientation – Public Safety Officers participate in new student orientation, presenting crime awareness and prevention information to students and their parents during the summer and at the beginning of the academic year.

Similar presentations are made available during University open house sessions conducted by the Admissions Department.
Parking Facility Security—parking garages and lots are regularly patrolled by Public Safety Officers. CCTV and emergency phones are also in use as part of the security plan, on various lots.

Security Surveys—comprehensive physical and operational security surveys are frequently conducted by Public Safety Officers to assist various University departments to improve the security of their work or living spaces and personal and University property.

Facilities Surveys—a program designed to identify and correct deficiencies in exterior/interior lighting, locking hardware and safety of campus grounds is regularly conducted by Public Safety Officers.

Timely Warnings—in cases where the Director of Public Safety or designee determines that a particular crime or crime trend represents a serious or continuing threat to the MCPHS community, a timely warning will be distributed in order to alert the community so they can take precautions and make informed decisions about how they conduct their daily business in the neighborhood. These warnings are distributed via the University Portal or other methods deemed appropriate.

Community Police Team—works closely with all members of the University community, dealing with all aspects of campus security to facilitate the exchange of information and ideas and to minimize the instances of crime and disorder.

Rape Awareness, Intervention and Prevention—several Public Safety Supervisors are certified as sexual assault investigators and work diligently with community groups to present programs dealing with domestic violence, rape and sexual assault especially as part of new student orientation. Rape Aggression Defense (RAD) is also offered periodically to all community members.

Violence Prevention and Response—training is offered to all community members, in the best practices, on how to respond to issues of campus violence in the event of an occurrence on campus.

Crime Prevention Information—brochures, posters and other materials carrying crime prevention and awareness information regarding all aspects of personal safety and property security are frequently distributed at various locations on campus by Public Safety Officers.
Education and Prevention Programs
During 2015-16, in accordance with federal requirements, MCPHS held a number of educational and prevention programs for students, faculty and staff, regarding sexual assault awareness, dating violence, domestic violence and stalking. New students, faculty and staff were required to attend orientation sessions that included Title IX training where guidelines and strategies were discussed to increase awareness and prevention.

Key initiatives that were accomplished included:
- Our multi-faceted awareness campaign that focuses on the University belief, “It’s All About Respect!” This message is highlighted on television screens, posters, literature, give-away items, on our Facebook page, a part of other social media messaging, and the tagline of announcements for related events across our campuses;
- The Title IX webpage link on the University main page – www.mcphs.edu – making all policies, resources, and contacts early accessible to student, faculty, staff, and visitors;
- Title IX and Bystander training, on all campuses, was required for resident assistants and student leaders;
- Title IX, Discrimination, and Harassment Online Training was made available to faculty and staff;
- Title IX and Bystander Training was offered to our clinical partners – those who mentor our students;
- Multiple RAD Training sessions for men and women taught by our Public Safety Officers;
- Face-to-Face Title IX, Discrimination and Harassment Training Sessions were conducted at NESA for students, faculty, and staff;
- LGBTQ issues were included as part of our Schwartz Center Educational Rounds;
- Eight (8) Culture & Diversity panels were offered to all faculty, staff, and students – the goal “to better understand differences and respect the uniqueness of all peoples”;
- Student Bystander Training Workshops entitled, “What Would You Do?” introduced on all campuses;
- Title IX training sessions for our independent contractors, custodial, food service, and maintenance workers;
- Title IX, Bystander, and Diversity workshops were included in the line-up of break-out sessions at the January Academic Affairs Faculty Retreat;
- A program was offered on responsible drinking and a guest speaker brought in to discuss – “The 4 Stages of Drinking” as well as other educational events during “Alcohol Awareness Week”;
- Six (6) face-to-face Faculty/Staff town meeting style trainings across the campuses. These town meetings included case scenarios & discussion on Title IX, Discrimination, and Harassment as well as, “how to deal with difficult student behaviors” and “bullying”;
Crime Prevention

Identification
For security purposes all campus community members, including students, are issued an ID card upon matriculation and/or employment at the University. Students and employees are expected to wear their University ID at all times when on campus and to show their ID’s upon the request of a properly-identified official or member of the University’s staff. The ID system is designed to assure that only students, staff and faculty have access to the University; all visitors, including parents and guardians, must register with Public Safety and be escorted by a University community member. All entrances without Public Safety presence are locked and inaccessible without valid identification that activates a card access system. Loss of an ID should be reported IMMEDIATELY to Public Safety.

Electronic Aids
Each campus has surveillance cameras installed at multiple locations. Boston has 20+ cameras, Worcester has 20+ cameras and Manchester has 10 (exterior) cameras. These cameras operate twenty-four hours a day, seven days a week. The cameras are monitored by Public Safety personnel. All Public Safety personnel on the three campuses have portable radios which are operable within the respective campuses. The Boston garage gates, elevators and doorways have intercoms. All entryways and garage doorways are lighted.

Maintaining a safe/secure campus
Uniformed police and campus security Officers are on duty 24 hours a day, 7 days a week throughout the entire calendar year. Officers are always highly visible and constantly patrol the interior and exterior of all MCPHS University property. These patrols include the interior and exterior of all academic, administrative, parking and residential facilities. Officers respond to emergencies, observe and report suspicious behavior, provide assistance and maintain a visible presence on campus. Safety equipment on campus includes fire extinguishers, Automated External Defibrillators (AEDs), panic buttons, door jar alarms, motion detectors, emergency blue light phones in garages and CCTV cameras in most significant areas of campus. Public Safety routinely tests the functionality of this equipment on a regular basis.

Security Assessment
Public Safety Officers regularly patrol all campus grounds and facilities and report on all non-functioning lights and all other unsafe physical conditions to the facilities department, for replacement or repair. All facilities and landscaping are maintained in a manner that minimizes hazardous conditions. All members of the MCPHS University community are encouraged to report equipment problems to Public Safety or the facilities department.

An Individual’s Role in Preventing Crime
We need community members to actively assist us in maintaining a safe and secure campus for all students, faculty and staff. To do this we suggest the following:
- Voice concerns about crime and disorder problems.
- Do not wait until crimes occur or problems get out of control; raise concerns with the Public Safety office.
- Report and provide information about crimes and suspicious activities.
• We need individuals to serve as our eyes and ears. They are in a better position to identify behavior and activities that are out of the ordinary in their residence or workplace. A quick and effective response by public safety officers is greatly assisted by accurate and timely reports of emergency or suspicious incidents. Crime prevention includes calling the public safety office when an individual observes suspicious activity, calling if one is the victim of or become aware of a criminal incident, and informing the public safety office of any potential public safety issues. If the department of public safety is not made aware of an incident, they cannot provide assistance to those in need or work to prevent it from occurring again.

• When Walking
• Walk with a friend. Avoid traveling alone after dark. Call the Campus Safety Department for a ride or walking escort.
• Avoid shortcuts. Only walk on well-lit regularly traveled walks.
• Don't hitchhike. Don't accept rides from casual acquaintances.
• If threatened by an approaching vehicle, run in the opposite direction. The vehicle will have to turn around before it can follow.
• Run, Scream, and make noise. If an individual is being followed or feels they are in danger should let someone know they are in trouble.
• Don’t hitchhike.
• Be careful while using an ATM at night or in unfamiliar locations.
• When on the street, walk facing oncoming traffic.
• Do not overload yourself with packages.
• If some approaches you and attempts to engage you in conversation, if you are not comfortable, trust your gut and walk away.
• Tell someone where you will be or if you will be with someone you do not know very well, and what time you expect to return.
• Do not wear headphones or talk on a cell phone while walking or jogging. Stay alert.

When Driving
• Don't pick up hitchhikers.
• Whenever possible individuals should limit their driving to well-lit heavily traveled roads.
• Keep windows and doors locked.
• Sound the horn. If ever threatened and one cannot drive away sound the horn to attract attention.
• Breakdowns. If an individual’s vehicle ever breaks down, signal for attention by raising your hood. Stay inside your vehicle with your windows closed and your doors locked.
• If an individual is being followed they should keep out of desolate areas. Looking for a place where there are people and stop. Ask someone to call the police.
• When parking at night choose well-lit areas. Before getting out of the vehicle check for people loitering. Also check for people loitering when returning to the vehicle.
• Check your surroundings before getting into or out of your car.
• Do not let gas indicator fall below one quarter of a tank.
• Plan your route and check a map before you start out
• Keep doors and windows locked.
• Do not leave valuables in plain sight inside your car.
• Carry in your car: flashlight, flares, fix a flat, maps, warm clothing, first aid kit, empty gas can and cell phone.
• Learn basic auto maintenance.

**Property Safety**

Report thefts, most thieves look for things that are easy to keep or sell without anyone asking questions.

• Don't give anyone your ID or code to your room!
• Don't leave valuables or cash where someone can easily pick them up!
• Don't leave names or addresses on key rings!
• Don't leave valuables in classrooms, cars, the library or dining hall!
• Report any suspicious or unauthorized person!
• Report any broken windows or doors!
• Report any door to door solicitors who do not have proper authority to be on campus!
• Report anyone looking into windows or parked vehicles!
• Report anyone hanging around residence halls, hallways, or other campus buildings with no clear purpose for being there!
• Report any suspicious vehicles driving around campus!

Remember do not attempt to stop or restrain a suspicious or unauthorized person. Call Public Safety at any time via campus telephone at extension 2222 (Boston & Manchester) for emergencies, or by telephone (617) 732-2900 (Boston), (508) 373-5800 (Worcester) and (603) 314-1771 (Manchester).

**Residence Hall Safety/Workplace Safety**

• Don't give anyone your ID or code to your room. Close any windows that are accessible from the outside.
• Don't put your name or address on your key ring.
• If an individual should lose their ID notify Residential Life and Campus Safety. Arrangements will be made to have a new ID made.
• Don't study in poorly lit or secluded areas.
• Residence should always ask for identification from service personnel. If in doubt and you don't recognize the person call the Campus Safety.
• Don't let strangers use cell phones. Make the call for them or direct them to a residence hall front desk.
• If an individual starts receiving harassing phone calls notify the Campus Safety.
• If an individual finds their room has been entered don't go inside. Go to a phone and call Campus Safety. Don't touch anything in the room; as doing so may disturb evidence that is important to an investigation.
• If an intruder awakens a sleeping individual do not try to apprehend the person. An intruder may be armed or may be able to arm themselves with something in the room. Try to leave the room and call for help.
• Do not leave your keys unattended.
• Know your co-workers and look out for each other.
• Place by every phone: emergency numbers for Campus Safety, Police, Fire Department and AED locations.
• If an individual sees a suspicious person or vehicle on campus they should contact Campus Safety with as much information as possible.
• Don't peg open exterior doors. Doors are locked for everyone’s safety.
• Report any broken doors, locks or windows.
• Try not to bring large amounts of cash or valuables to campus. If one must try not to let anyone know and keep it in a safe place.
• Keep items of value out of sight if possible. Don't leave valuables in plain sight from the outside.

Office & Classroom Safety
• Keep all offices and labs locked when not in use.
• Report any broken doors, locks or windows.
• Faculty should report a lost ID to Public Safety immediately.
• Always lock desks and file cabinets.
• Consider using password protection for computers.
• Don't leave expensive personal property unsecured in offices.
• When leaving make sure doors are locked. If an individual sees someone suspicious notify Public Safety.

Risk Reduction
With no intent to victim blame and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one’s risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, www.rainn.org)
• Be aware of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
• Try to avoid isolated areas. It is more difficult to get help if no one is around.
• Walk with a purpose. Even if you don’t know where you are going, act like you do.
• Trust your instincts. If a situation or location feels unsafe or uncomfortable. It probably isn’t the best place to be.
• Try not to load yourself down with packages or bags as this can make you appear more vulnerable.
• Make sure your cell phone is with you and charged and you have cab money.
• Don’t allow yourself to be isolated with someone you don’t know or someone you don’t trust.
• Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
• When you go to a social gathering, go with a group of friends. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you find your way out of a bad situation.
• Trust your instincts. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (911) in most areas.
• Don’t leave your drink unattended while talking, dancing, using the restroom or making a phone call. If you do leave your drink alone, get a new one.
• Watch out for your friends and vice versa. If a friend seems out of it, is way too intoxicated for the amount of alcohol they have consumed, or is acting out of character, get him/her to a safe place immediately.

• If you suspect your friend has been drugged, contact law enforcement immediately (911). Be explicit with Doctors so they can give you the correct tests (urine test and possibly others).

• If you need to get out of an uncomfortable or scary situation, here are some things you can try: Remember that being in this situation is not your fault. You did nothing wrong; it is the person who is making you feel uncomfortable who is at fault. Be true to yourself. Don’t feel obligated to do anything you don’t want to do. “I don’t want to” is always a good enough reason. Do what feels right to you and what you are comfortable with. Have a code word with your friends or family so if you don’t feel comfortable you can call them and communicate your discomfort, without the person you are with knowing. Your friends or family can then come get you or make up an excuse to leave.

• Try to think of an escape route. How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?

• If you and/or the other person have been drinking, you can say that you would rather wait until you both have your full judgement before doing anything you may regret later.

• Don’t accept a drink from someone you don’t know or trust. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured and carry it yourself.

At parties don’t drink from a punch bowl or other large common open containers.

Identity Theft

• Identity theft occurs when someone uses an individual’s name and personal information, such as Social Security number, driver’s license number, credit card number, telephone number, or other account numbers, without their permission. Identity thieves use this information to open credit accounts, bank accounts, telephone service accounts, and to make major purchases—all in your name. Information can be used to take over existing accounts or to open new accounts. Identity theft can result in damage to one’s credit rating and denial of credit. If an individual feels that their personal information has been compromised, please contact Public Safety at any time via campus telephone at extension 2222 (Boston & Manchester) for emergencies, or by telephone (617) 732-2900 (Boston), (508) 373-5800 (Worcester) and (603) 314-1771 (Manchester).

Harassment

Harassment can take the form of personal contact, mail, telephone calls, social media, emails or facsimiles. The specific action taken in any particular case depends on the nature and gravity of the reported conduct, and may include mediation, judicial hearings or criminal prosecution, when appropriate. When harassment occurs, Public Safety will act to stop the harassment, prevent its re-occurrence, and hold those responsible accountable for their actions. At all times, the investigation will be conducted in a way that respects, to the extent possible, the privacy of all persons involved.
Public Safety takes reports of harassment very seriously and each report will be investigated to its most logical conclusion. There are three types of harassment under Massachusetts General Laws:

- Annoying phone calls
- Criminal harassment
- Stalking

**Annoyng Phone Calls**

Massachusetts General Laws Chapter 269, Section 14A, states:

"Whoever telephones another person, or causes any person to be telephoned to, repeatedly, for the sole purpose of harassing, annoying, or molesting such person or his family, whether or not conversation ensues, or whoever telephones a person of the female sex, or repeatedly telephones a person of the male sex, and uses indecent or obscene language to such person shall be punished by a fine of not more than five hundred dollars or by imprisonment for not more than three months, or both. "Federal Law also prohibits the making of obscene or harassing calls in interstate or foreign communications."

If you believe that you are a victim of harassing or annoying phone calls contact Public Safety immediately to file a report. After taking information for the report the Campus Officer will ask you to keep a "Harassing Phone Call Log". You will be asked to record the following information for any future "Harassing/Annoying" type calls that you receive:

- Date and Time.
- Type of call- Hang up, Threatening, Obscene, and Nuisance.
- Type of voice- Male, Female, Young, Old, High, Low, Accent, Intoxicated, Nervous, Other.
- Any background noise heard.
- Know to whom you are speaking.
- Ask who is calling.
- Ask what number they are trying to reach.
- Never give out your name or number to strangers! (Don't give the caller the satisfaction of carrying on a conversation, most of these callers just want an audience.)

Hang up immediately if the caller doesn't respond to your questions!
Hang up at the first utterance of an obscene word!
Hang up if the caller does not make identification to your satisfaction! (Don't slam the receiver down and admit that you are annoyed, just hang up.)
If at any time you are threatened over the phone, or receive a harassing phone call notify Public Safety via campus telephone at extension 2222 (Boston & Manchester) for emergencies, or by telephone (617) 732-2900 (Boston), (508) 373-5800 (Worcester) and (603) 314-1771 (Manchester).

**Criminal Harassment**

*According to Massachusetts General Laws Chapter 269 14A:*

Whoever telephones another person, or causes another person to be telephoned, repeatedly, for the sole purpose of harassing, annoying or molesting such person or
his/her family, whether or not conversation ensues, or whoever telephones a person repeatedly, and uses indecent or obscene language to such person, shall be punished by a fine of not more than five hundred dollars or by imprisonment for not more than three months, or both.

**Stalking**

*According to Massachusetts General Laws Chapter 265 Section 43:*

Whoever willfully and maliciously engages in a knowing pattern of conduct or series of acts over a period of time directed at a specific person which seriously alarms or annoys that person and would cause a reasonable person to suffer substantial emotional distress, and makes a threat with the intent to place the person in imminent fear of death or bodily injury, shall be guilty of the crime of stalking and shall be punished by imprisonment in the state prison for not more than five years or by a fine of not more than one thousand dollars, or imprisonment in the house of correction for not more than two and one half years or both. Such conduct, acts or threats described in this paragraph shall include, but not limited to, conduct, acts or threats conducted by mail or by use of telecommunication device including, but not limited to, electronic mail, internet communications and facsimile communications.

**Policy on Missing Students**

The missing student policy has been developed in order to assist in locating MCPHS University student(s) living in campus housing or commuter students who do not live off campus with a family member, who based on the facts and circumstances known to the University, are determined to be missing. This policy is in compliance with Section 488 of the Higher Education Act of 2008.

Most missing person reports in the University environment result from a student changing their routine without informing their roommate(s) and/or friends of the change. Anyone who believes a student to be missing should report their concern to Public Safety or to Residence Life and Housing. Every report made to the campus will be followed up with an immediate investigation once a student has been missing for 24 hours or sooner if the situation dictates. Depending on the circumstances presented to University officials, parents of a missing student will be notified. In the event that parental notification is necessary, the Dean of Students will place the call. Attempts will be made to contact the student, using any confidential contact information that the student may have provided to the University, and an external law-enforcement agency will be contacted if appropriate. Others at the University will be contacted, as appropriate.

For any student who is under 18 years of age and reported missing from their on-campus housing, Public Safety will immediately cause the custodial parent or guardian to be notified once it is determined that the student is missing.

At the beginning of each academic year, residential students will be asked to provide, on a voluntary basis, emergency contact information in the event they are reported missing while enrolled at MCPHS University. This emergency information will be kept in the Residence Directors office in each of the four residence halls and will be updated annually.
Policy on Alcohol and Drug Use

MCPHS University strives to provide a safe and healthy environment for study and recreation. The University policy on alcohol and drug use is designed to promote health, safety and academic excellence. The federal Drug-Free Schools and Communities Act of 1989 requires all institutions of higher education to adopt and implement a program to prevent the use of illicit drugs and the abuse of alcohol by students and employees as a condition of the institution receiving federal funds or any other form of financial assistance under any federal program. This policy is being issued by MCPHS University in compliance with the requirements of that Act.

MCPHS University prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol by any student or employee of the University while on University premises, while performing any work for the University, on or off its premises, or while otherwise participating in any University activity, on or off the University premises.

In addition, employees are prohibited from reporting to work or performing job related activities, on or off University premises, while under the influence of alcohol or illicit drugs. Students are prohibited from participating in any University activity, on or off University premises, while under the influence of alcohol or illicit drugs.

For the purpose of this policy, the term “illicit drugs” is defined as controlled substances which cannot be obtained legally, or which, although available legally, have been obtained illegally. “Illicit drugs” include not only “street” drugs, but also prescription drugs that have not been lawfully prescribed for the individual. “Controlled substances” are those substances listed on Schedules I through V of the Federal Controlled Substance Act. Controlled substances include narcotics such as cocaine and heroin; depressants such as barbiturates; stimulants such as cocaine and amphetamines; hallucinogens such as LSD, phencyclidine (“PCP”) and cannabis (marijuana).

This policy does not prohibit use by an employee or student of a prescription drug prescribed for the employee or student by a licensed physician, provided that the drug is used in accordance with the physician’s instructions and in a therapeutic dosage.

Use and Addiction

The illicit use of drugs and alcohol can have a substantial impact on the health, safety, and overall success of members of the MCPHS University community and their families. The University is committed to reducing the harm related to the misuse and abuse of drugs and alcohol within the University community. Along with substantial health and safety risks are potentially significant legal consequences. Therefore, all students, staff and faculty of MCPHS University are urged to read the information enclosed.

Overview

Research has shown that each year, on average, more than 25 percent of University students report academic consequences due to drinking, including missed classes, falling behind, doing poorly on exams or papers, and receiving lower grades overall. Over 150,000 first year students drop out of school for alcohol and drug-related reasons annually. Additionally, research has confirmed that alcohol and drug use are clearly related to lower academic achievement.
Even more serious than the academic consequences are the fact that, nationally, 2.1 million students between the ages of 18 and 24 drove under the influence of alcohol last year and 1,400 of them died from alcohol-related unintentional injuries, including motor vehicle crashes. Annually, 70,000 students are survivors of alcohol-related sexual assaults or date rape, 400,000 have unprotected sex after drinking, 600,000 are assaulted by another student who has been drinking, and 150,000 will develop an alcohol-related health problem—ranging in severity and often related to quantity and frequency of consumption. Combinations of alcohol and/or drugs—including both illegal and legal substances taken for recreational purposes—often result in serious and unpredictable consequences for the user.

Educational Programs

The Department of Public Safety works collaboratively with the Dean of Students, Residence Life, Student Activities, Counseling Services and various student groups to develop programs that seek to reduce the negative consequences associated with drug and alcohol use. Programs include alcohol/drug education during freshman orientation, training for residence life staff and special programs conducted for the MCPHS University community with the assistance of outside agencies.

Policy on Smoking

MCPHS University prohibits smoking in any University building and a minimum of fifty feet from any building entrance.

Sexual Assault/Sex Offenses

MCPHS University is committed to maintaining a safe environment for members of our community. MCPHS University will not tolerate rape, any form of sexual assault, or any other form of violence. The Office of Public Safety has nine sexual assault investigators on staff who can be of assistance, including contacting the local Police authorities if the victim so desires. Public Safety can also assist in identifying University support services for victims of violent crimes. Students who may be a victim of sexual assault will be offered immediate medical treatment and counseling support at either the on-campus Health Center or off campus at Beth Israel Deaconess Medical Center (BIDMC) in Boston, St. Vincent’s Hospital on Worcester and Elliot Hospital in New Hampshire.

The Office of Public Safety can provide transportation to the Health Center or to the hospital whether or not an incident is filed with the local or Campus police. It is up to the victim to decide if such a report should be filed or not. A medical escort can be requested without divulging that an assault or rape has occurred.

When a rape or sexual assault is reported, there is no requirement that the victim file criminal charges. It is important to preserve any physical evidence as proof of an assault, should the victim decide to file charges at a later date. Students are also encouraged to report incidents of sexual assault to Public Safety or to the Title IX coordinator in order to receive coordinated services from the University and surrounding community.

Further information on MCPHS University’s sexual assault policy can be found in the student handbook at:

https://my.mcphs.edu/departments/student-affairs/boston/student-handbook
Victim witness assistance is available from the Office of Public Safety for help in obtaining restraining orders or other legal processes in collaboration with local police authorities.

Services of the Public Safety Office, the Health Center and the Counseling Center are confidential to the extent permitted by law and MCPHS University’s obligation to protect the safety and wellbeing of members of the MCPHS University community. With a student’s consent, a representative from Student Affairs may be notified in order to offer a coordinated response. Information is only shared on a “need to know basis”, generally only after receiving the student’s permission.

Pursuant to the Campus Sex Crime Prevention Act, the Office of Public Safety will maintain records provided by the Massachusetts Sex Offender Registry Board of registered sex offenders who have indicated that they are employed or enrolled at MCPHS University. Any member of the community who wishes to review such information should contact the Office of Public Safety during normal business hours. For further information concerning the crimes for which convicted offenders must register or regarding additional access to records of registered sex offenders, contact the Massachusetts Sex Offender Registry Board at 978-740-6040 or visit http://www.mass.gov/eopss/agencies/sorb/.

**Bystander Options**
MCPHS University encourages all members of the community to take safe and positive actions to intervene when there is a risk of domestic violence, dating violence, sexual assault or stalking. Bystander intervention includes recognizing situations of potential harm, understanding cultural conditions that may facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options and taking action to intervene. Such actions should be prudent and with regard for one’s own safety. Contact Campus or local law enforcement and seek assistance from staff, faculty or other persons in authority to end the abuse. Bystanders play a critical role in the prevention of sexual and relationship violence. They are individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it. Emmanuel College seeks to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. There is no single “right” way to intervene, and what is appropriate depends on the situation and the individual involved. Below is a list of some ways to be an active bystander.

- Call the Office of Public Safety and ask for assistance;
- Watch out for your friends and fellow students/employees;
- If you see someone who appears that they could be in trouble or need help, ask if they are OK;
- Speak up when someone discusses plans to take sexual advantage of another person;
- Call the Office of Public Safety and ask for assistance;
- Asking the individuals involved in abuse to stop what they are doing;
- Use a distraction in an effort to stop an individual’s activities;
• Stepping in and separating the people involved in a non-combative manner ONLY if is safe to do so;
• Ask another bystander, or a number of other bystanders to intervene with you, but ONLY if it is safe for you to do so; and
• Notify law Enforcement by calling 911.

What is sexual assault?
Sexual assault is any unwanted, coerced, or forced sexual contact or intercourse OR sexual contact or intercourse with someone who is not able to give consent (e.g. under the influence of alcohol or drugs or asleep). Sexual assault can involve the sexual penetration of a body orifice, but also includes other unwanted sexual contact. Victims can be either women or men. Most victim/survivors know the perpetrators who may be the victim/survivor’s best friend, lover, partner, date, family member, neighbor, teacher, employer, doctor, or classmate. The perpetrator can be a boyfriend or girlfriend. Sexual assault can occur between members of the opposite sex or same sex. Alcohol, date rape drugs, or other substances may be involved.

What if this happens to me? If you are sexually assaulted, you may want to consider:
• Finding a safe place
• Calling a friend
• Calling for assistance
• Contacting campus or community police
• Seeking medical treatment
• Beth Israel Deaconess Medical Center, UMASS Memorial or Elliot Hospital
• Preserving evidence

Reporting a Sex Offense
Any person who is the victim of a sexual assault should seek safety immediately. On campus, call the Office of Public Safety at any time via campus telephone at extension 2222 (Boston & Manchester) for emergencies, or by telephone (617) 732-2900 (Boston), (508) 373-5800 (Worcester) and (603) 314-1771 (Manchester). Off campus, call 911 to contact the local Police Department of jurisdiction. Public Safety will assist a victim with contacting the local law enforcement agency of jurisdiction if requested.

Title IX Coordinator
Individuals may also report any sex offense or any issues involving sexual harassment to the University’s Title IX coordinator. This office is responsible for coordinating the University’s compliance with Title IX. The University’s Title IX coordinators are noted below.
<table>
<thead>
<tr>
<th>Name and Role</th>
<th>Emergency Contact Numbers</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TITLE IX COORDINATOR</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dawn M. Ballou</td>
<td>617.732.2077 – office 857.337.4117 - cell</td>
<td><a href="mailto:dawn.ballou@mcphs.edu">dawn.ballou@mcphs.edu</a></td>
</tr>
<tr>
<td>Title IX Coordinator</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TITLE IX DEPUTIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Will Cribby, Assistant Dean of Students</td>
<td>617.558.1788 x110</td>
<td><a href="mailto:will.cribby@mcphs.edu">will.cribby@mcphs.edu</a></td>
</tr>
<tr>
<td>Worcester and Newton Campuses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Katherine Decelles, Associate Controller</td>
<td>617.735.1016</td>
<td><a href="mailto:katherine.decelles@mcphs.edu">katherine.decelles@mcphs.edu</a></td>
</tr>
<tr>
<td>Vanessa Dominguez, Director of Disability Services</td>
<td>617.879.5925</td>
<td><a href="mailto:vanessa.dominguez@mcphs.edu">vanessa.dominguez@mcphs.edu</a></td>
</tr>
<tr>
<td>Sue Gorman, NESA Executive Director</td>
<td>617.558.1788 x374</td>
<td><a href="mailto:sue.gorman@mcphs.edu">sue.gorman@mcphs.edu</a></td>
</tr>
<tr>
<td>Josh Parsons, Director of Student Affairs</td>
<td>617.879.5027</td>
<td><a href="mailto:joshua.parsons@mcphs.edu">joshua.parsons@mcphs.edu</a></td>
</tr>
<tr>
<td>Jacinda Felix Haro, Senior Associate Dean</td>
<td>617.732.2929</td>
<td><a href="mailto:jacinda.felixharo@mcphs.edu">jacinda.felixharo@mcphs.edu</a></td>
</tr>
<tr>
<td>Jessica Morris, Senior Associate Dean</td>
<td>508.373.5640</td>
<td><a href="mailto:jessica.morris@mcphs.edu">jessica.morris@mcphs.edu</a></td>
</tr>
<tr>
<td>Eileen Katz, Director of Human Resources</td>
<td>508.373.5871</td>
<td><a href="mailto:eileen.katz@mcphs.edu">eileen.katz@mcphs.edu</a></td>
</tr>
<tr>
<td>Irene Stefanakos, Director of Residential Living and Learning</td>
<td>617.732.2866</td>
<td><a href="mailto:irene.stefanakos@mcphs.edu">irene.stefanakos@mcphs.edu</a></td>
</tr>
<tr>
<td>Eric Thompson, Executive Director of Enrollment Services</td>
<td>617.732.2297</td>
<td><a href="mailto:eric.thompson@mcphs.edu">eric.thompson@mcphs.edu</a></td>
</tr>
<tr>
<td>Seth Wall, Executive Director, Worcester and Manchester Campuses</td>
<td>603.314.1705</td>
<td><a href="mailto:seth.wall@mcphs.edu">seth.wall@mcphs.edu</a></td>
</tr>
<tr>
<td><strong>PUBLIC SAFETY</strong></td>
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<tr>
<td>Jack Kelly, Chief of Public Safety</td>
<td>617.732.2143</td>
<td><a href="mailto:jack.kelly@mcphs.edu">jack.kelly@mcphs.edu</a></td>
</tr>
<tr>
<td>George Sherrill, Captain Worcester Public Safety</td>
<td>508.373.5823</td>
<td><a href="mailto:george.sherrill@mcphs.edu">george.sherrill@mcphs.edu</a></td>
</tr>
<tr>
<td>William Teuber, Lieutenant Manchester Public Safety</td>
<td>603.314.1791</td>
<td><a href="mailto:william.teuber@mcphs.edu">william.teuber@mcphs.edu</a></td>
</tr>
<tr>
<td><strong>Office of Student Affairs</strong></td>
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<tr>
<td>Craig Mack, Dean of Students Boston</td>
<td>617.732.2929</td>
<td><a href="mailto:craig.mack@mcphs.edu">craig.mack@mcphs.edu</a></td>
</tr>
<tr>
<td>Linda Brown, Associate Dean of Students Manchester</td>
<td>603.314.1779</td>
<td><a href="mailto:linda.brown@mcphs.edu">linda.brown@mcphs.edu</a></td>
</tr>
<tr>
<td>Jacinda Felix Haro, Associate Dean of Students Boston</td>
<td>617.732.2929</td>
<td><a href="mailto:jacinda.felixharo@mcphs.edu">jacinda.felixharo@mcphs.edu</a></td>
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</tbody>
</table>

The University’s sexual harassment and grievance procedure policy can be found at:

https://my.mcphs.edu/departments/student-affairs/boston/student-handbook
http://www.mcphs.edu/campuses/worcester/student-handbook
http://www.mcphs.edu/campuses/manchester/student-handbook
Seek immediate medical attention

It is important to receive immediate medical attention even if you feel you were not physically harmed. Locally, the Beth Israel Deaconess Medical Center (BIDMC) has specialized medical teams that work with victims of sexual offenses. A medical examination that includes a general physical exam and an exam to check for internal injuries will most likely be suggested. Also, the victim can choose to be tested for pregnancy and sexually transmitted diseases. A medical examination does not require the victim to press charges.

Preserve Evidence

Before going to the hospital a victim should not shower, wash or throw away any clothing worn at the time of the sexual assault. Evidence on one’s body or clothes is critical if the choice is made to press charges, either immediately or at a later date. Upon request, the hospital will hold evidence for at least six months, regardless of the decision to seek a criminal complaint.

In addition to contacting Public Safety at any time via campus telephone at extension 2222 (Boston & Manchester) for emergencies, or by telephone (617) 732-2900 (Boston), (508) 373-5800 (Worcester) and (603) 314-1771 (Manchester), the following individuals and offices can be called to report a sexual offence.

Sexual Assault Response Team (SART)

In an effort to provide an appropriate and coordinated response to victims of sexual assault, MCPHS University has established a Sexual Assault Response Team (SART). The SART consists of a network of individuals throughout the University community which students can access in the event of a sexual assault. The SART provides assistance to survivors of sexual assault, sexual harassment, dating violence and stalking. Assistance may include counseling, advocacy, medical care, academic interventions and referrals. SART members will explain what options and resources are available, and will assist the victim through whatever steps he/she decides to take. SART members will preserve the victim’s confidentiality to the greatest extent possible. SART team members will encourage a victim to formally report an incident using names, so the incident can be properly investigated to prevent further crimes, but are mindful that the decision to do so is always up to the victim.

Members of the Sexual Assault Response Team (SART)

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Craig Mack</td>
<td>Dean of Students Boston</td>
<td>617.732.2929</td>
</tr>
<tr>
<td>Iren Stefanakos</td>
<td>Director or Residential Living &amp; Learning</td>
<td>617.732.2866</td>
</tr>
<tr>
<td>Maribeth Pender</td>
<td>Mental Health Counselor Boston</td>
<td>617.732.2739</td>
</tr>
<tr>
<td>Jack Kelly</td>
<td>Director of Public Safety Boston</td>
<td>617.732.2143</td>
</tr>
<tr>
<td>Seth Wall</td>
<td>Executive Director Worcester/ Manchester</td>
<td>603.314.1705</td>
</tr>
<tr>
<td>Name</td>
<td>Title and Location</td>
<td>Phone Number</td>
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</tr>
<tr>
<td>Jessica Morris</td>
<td>Senior Associate Dean of Students Worcester</td>
<td>508.373.5640</td>
</tr>
<tr>
<td>Rachel Newman</td>
<td>Assistant Director of Residential Living and Learning Worcester</td>
<td>508.373.5628</td>
</tr>
<tr>
<td>Janet Strassman Perlmutter</td>
<td>Director of Counseling Services Worcester</td>
<td>508.373.5690</td>
</tr>
<tr>
<td>George Sherrill</td>
<td>Captain Public Safety Worcester</td>
<td>508.373.5823</td>
</tr>
<tr>
<td>Jacinda Félix Haro</td>
<td>Senior Associate Dean of Students Boston</td>
<td>617-732-2929</td>
</tr>
<tr>
<td>Linda Brown</td>
<td>Associate Dean of Students Manchester</td>
<td>603-314-1779</td>
</tr>
<tr>
<td>Molly Payne</td>
<td>Executive Director of Counseling</td>
<td>617-732-1081</td>
</tr>
<tr>
<td>Will Cribby</td>
<td>Assistant Dean of Students Newton/Worcester</td>
<td>774-243-3503</td>
</tr>
<tr>
<td>William Teuber</td>
<td>Lieutenant Public Safety Manchester</td>
<td>603.314.1771</td>
</tr>
</tbody>
</table>

**University Response to a Sexual Assault**

In the event of a sexual assault, dating violence, stalking or domestic violence, the Office of Student Affairs helps coordinate the services available at MCPHS University, which are referenced below. MCPHS will use the preponderance of evidence standard in fact finding. Preponderance of evidence means, a reasonable person could conclude that it is more likely than not that the sexual misconduct alleged to have occurred did, in fact, occur:

- MCPHS will assess the immediate safety needs of the complainant.
- MCPHS will assist complainant with contacting local police if complainant requests and will be provided with contact information for the local Police Department. Regardless of whether or not a report is filed, the complainant will be provided with assistance and resources.
- MCPHS Public Safety 617 732-2900 / Boston Police 617 343-4200/911
- MCPHS will provide written instructions on how to apply for an order of protection and Campus safety will assist with the process if requested.
- MCPHS will provide written information on how to preserve evidence.
- MCPHS will assess the need to implement interim or long term protective measures to protect complainant if appropriate.
- MCPHS will provide the complainant and respondent with a written explanation of complainant’s rights and options.
- MCPHS will provide a “No Trespass” directive to the accused party if deemed appropriate.
- MCPHS will pride the complainant with access to medical care if requested/warranted.
- MCPHS with provide the complainant with referrals to on and off-campus mental health providers.
• MCPHS will provide a copy of the policy applicable to sexual assault to the complainant and will inform complainant regarding timeframes for inquiry, investigation and resolution if applicable to situation.
• MCPHS will provide a prompt, fair and impartial process from the initial investigation to the final resolution.
• The proceeding will be conducted in a manner that is consistent with the University’s policies and transparent to the complainant and respondent.
• MCPHS will inform the complainant of the outcome of the investigation, whether or not the accused will be administratively charged and what the outcome of the hearing is.
• MCPHS will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex based discrimination or for assisting in the investigation.
• Contacting the student’s family in the case of a medical emergency. While the student will be encouraged to call her/his family for support, the decision to do so will remain with the student if she/he is capable of doing so.
• Contacting the Director of Residence Life, if the victim lives on campus, for assistance with changing living arrangements, if such changes are reasonably available.
• Contacting MCPHS academic or administrative staff for assistance in facilitating academic accommodations or class schedule changes.
• In cases of sexual assault, where both the accused and accuser are MCPHS students, the Dean of Students or designee will review the case and make appropriate administrative decisions, which may include a Student Conduct hearing. MCPHS reserves the right to remove a student whom it considers to pose a threat to the safety of its community members.
• The victim shall be promptly informed of her/his right to notify law enforcement officials, including on-campus and local police. If requested, MCPHS personnel from Public Safety, the Health Center, the Counseling Center or the Office of Student Affairs will assist the victim in this process.

Examples of interim or permanent protective measures for employees:

• Issuing a no contact order.
• Issuing a no trespass order for Emmanuel properties.
• Providing employee assistance support
• Changing work location or reporting structure.
• Changing parking location or providing an escort to/from parking or arranging for alternative commuting options.
• Adjusting work schedules and or responsibilities.
• Arranging for leave.
• Suspending respondent while the investigation is ongoing.
• Ensuring the complainant is aware of his/her Title IX rights and resources, such as victim advocacy, counseling, disability services, health and mental health services, legal assistance, and the right to report a crime to campus and/or local law enforcement.
MCPHS will, upon written request, disclose to the victim of a crime of violence, or sex offence, the report on the results of any disciplinary proceeding conducted by the University against a student who is the alleged perpetrator of such crime or offence. If the alleged victim is deceased as a result of such crime or offence, the next of kin of such victim shall be treated as the victim for purposes of this paragraph.

The College provides numerous education and awareness programs. The Rape Aggression Defense (RAD) program promotes awareness, prevention and self-defense skills. RAD is offered each semester, often in conjunction with other COF institutions. Hall talks are conducted in the residence halls to discuss safety in the city and on campus. Emphasis is placed on watching out for one another, alcohol related issues and in situations to avoid and any other timely topics to keep our community safe. Orientation meetings are held with every incoming student to discuss safety issues that the new student may be confronting for the first time. Special programs are conducted every year to discuss the issues surrounding alcohol, drug and pharmaceutical abuse that could lead to a student making poor decisions. Outside State and Local agencies are frequently called upon to assist in some special areas of training.

MCPHS will provide written notification to the complainant about options for and available assistance in changing academic, living, transportation and working situations, regardless of whether or not the complainant chooses to report the crime to campus police or local law enforcement. Examples of a change in an academic situation could include changing the physical location of the class; doing work outside the classroom; dropping course/courses without financial penalty, rescheduling exams. Arranging a temporary withdrawal from a program; and identifying alternative course completion options. Examples in a change of transportation could include a change of parking locations; assistance with alternative transportation options; and escort to/from his/her vehicle. A change in living accommodations could be changing residence halls or moving to an off campus location and university staff assisting with the relocation (and dissolving an on-campus housing contract and pro-rating a refund). Examples of a change in work situation could include a change in supervision; a change in office location; working from home; arranging a temporary leave; suspending the respondent while the investigation is ongoing; and adjusting work schedule/responsibilities.

MCPHS does not publish the names of crime victims or include identifiable information regarding victims in the Campus Safety daily crime log, in issued campus timely warnings issued or online. Victims may request that directory information on file be removed from public sources by contacting the Title IX Coordinator Dawn M. Ballou. MCPHS will maintain as confidential any accommodations or protective measures provided to the victim, to the extent that maintaining such confidentiality would not impair the ability of MCPHS to provide the accommodations or protective measures.

Campus Sexual Assault Victim’s Bill of Rights
- The United States Congress enacted the “Campus Sexual Assault Victims’ Bill of Rights as part of the Higher Education Amendments of 1992, as amended by the Campus Sexual Violence Elimination Act (Campus SaVE Act). This law requires that all universities afford sexual assault victims certain basic rights such as:
• Accuser and accused must have the same opportunity to have others present, including an opportunity to be accompanied at any related meeting or proceeding by an advisor of their choice.
• Both parties shall be simultaneously informed of the outcome of any disciplinary proceeding in writing.
• Survivors shall be informed of their options to notify law enforcement, including on-campus and local police.
• Survivors shall be notified of counseling services.
• Survivors shall be notified of options for changing academic and living situations, transportation and working situations, if so requested by the victim and if such accommodations are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement.

**Sexual Misconduct**
MCPHS University is committed to maintaining a safe environment for members of our community. MCPHS University will not tolerate rape, any form of sexual assault, dating violence, domestic violence, stalking, or any other form of violence. The Department of Public Safety has nine sexual assault investigators on staff who can be of assistance, including contacting the local Police authorities if the victim so desires. Public Safety can also assist in identifying University support services for victims of violent crimes. Students who may be a victim of sexual assault will be offered immediate medical treatment and counseling support at either the on-campus Health Center (Boston) or at off campus locations such as the Beth Israel Deaconess Medical Center (BIDMC) (Boston), UMASS Memorial Hospital (Worcester), or the Elliot Hospital (Manchester, NH).

The Department of Public safety can provide transportation to the various locations whether or not an incident is filed with the local police. It is up to the victim to decide if such a report should be filed or not. A medical escort can be requested without divulging that an assault or rape has occurred.

When a rape or sexual assault is reported, there is no requirement that the victim file criminal charges. It is important to preserve any physical evidence as proof of an assault, should the victim decide to file charges at a later date. Students are also encouraged to report incidents of sexual assault to Public Safety and to the Title IX Coordinator in order to receive coordinated services from the University and surrounding community. Further information on MCPHS’s sexual assault policy can be found in the student handbook at:

https://my.mcphs.edu/departments/student-affairs/boston/student-handbook
http://www.mcphs.edu/campuses/worcester/student-handbook
http://www.mcphs.edu/campuses/manchester/student-handbook

Victim witness assistance is available from the Office of Public Safety for help in obtaining restraining orders or other legal processes in collaboration with local police authorities.

Services of the Public Safety Department, the Health Center and the Counseling Center are confidential to the extent permitted by law and MCPHS’s obligation to protect the safety and wellbeing of members of the MCPHS community. With a student’s consent, a representative from Student Affairs may be notified in order to offer a coordinated
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Policy on Sexual Harassment

Title VII of the 1964 Civil Rights Act and Title IX of the Education Amendments of 1972 specifically prohibit sexual harassment. All members of the University community, including faculty, administration, staff, and student, have a right to be free from sexual harassment by any member of the University community. Any member of the MCPHS community who has a complaint or concern about sexual harassment, or would like more information about the University’s policies regarding sexual harassment, should contact Dawn M. Ballou, MCPHS President’s Office, 179 Longwood Avenue, Boston, MA 02115; 617.732.2238; dawn.ballou@mcphs.edu

Sexual harassment is defined as unwelcome sexual advances which interfere with an individual’s work, academic, residential, or co-curricular environment, or coercive behavior which threatens employment or academic reprisal or promises reward contingent upon obtainment of sexual favors.

Relationship Violence

What is relationship violence?
Relationship violence is defined as intentionally violent or controlling behavior by a person who is currently or was previously in a relationship with the victim. Relationship violence includes actual or threatened physical injury, sexual assault, psychological abuse, economic control, and/or progressive social isolation. Relationship violence occurs in heterosexual and same sex relationships. This information is focused on romantic relationships. The same resources can be used for interpersonal violence between roommates.

How do I know if it’s relationship violence?
Does your partner exhibit a pattern of controlling behavior?
• Acting jealous all of the time
• Criticizing your behavior and with whom you spend time
• Using looks, actions, or gestures that make you afraid
• Expecting you to ask permission
• Threatening to ‘out’ you
• Yelling at you, humiliating you or putting you down
• Checking up on you, playing mind games, or making you feel as if you are crazy
• Insisting on making all the decisions
Has your partner ever:
- Insisted on having sex or pressured you to do something sexual when you didn’t want to
- Pushed, slapped, bit, kicked, or choked you
- Threatened to kill you or anyone dear to you
- Threatened to commit suicide

Do you feel?
- Like you are walking on eggshells
- That you have to call your friends in secret
- That you must dress a certain way to keep your partner from getting upset

For example:
- My partner yelled at me for being late for lunch. It was so humiliating. My partner grabbed my arm and we left the dining hall. I was really upset. Later we made up and my partner was so sorry for embarrassing me. Things are OK now though I wonder when it will happen again.
- My partner hates it when I spend time with my friends. I feel like I have to sneak around. The other day, my partner got angry about seeing me with a good friend and wouldn’t speak to me for several days. When I apologized for seeing my friends without permission, we made up. We have a really good time together as long as I don’t hang out with my friends.

Remember, if you are a victim of relationship violence, it is not your fault
Do any of these examples describe your relationship? Or that of a friend? Do you feel like your relationship might be unhealthy or unsafe? Uncertainty about the health of your relationship can be confusing and feel overwhelming. You might want to talk to someone about your concerns.

What can I do?
- Talk to family and friends who can offer support.
- Talk to professionals who can help you decide what options will work best for your situation.

Who are victims of stalking?
Anyone can be stalked, including University students from any economic, ethnic, or religious group. A few victims are picked at random by their stalker, but most stalking victims know their stalker, usually having had some type of present or past relationship. The perpetrator can be an intimate partner or former partner, classmate, roommate, or other acquaintance. A victim can be stalked for several days or for many years. The stalker’s actions can also affect family, friends, and coworkers. Stalking and criminal harassment can be difficult to distinguish. Talk to one of the resources listed in this pamphlet for help.

How do I know if it’s stalking?
- Every time I went to my Political Science class; this guy would sit next to me. He kept trying to talk to me even though I told him I wasn’t interested. Then he started showing
up everywhere—outside my residence hall, in the Campus Center, even in the library, and threatening me if I don’t go out with him. Am I being paranoid?
• I dated this woman a couple of times but then wasn’t interested in seeing her again. She said someone would get hurt if I broke up with her. “If I can’t have you, no one else can,” she told me. We weren’t in contact for a while, but now she keeps sending me e-mails. Sometimes I don’t answer her. I changed my address but she found out what the new one was. I wish she would stop.
• Two weeks ago someone left me an anonymous “secret admirer” note in the library in one of my books while I was studying. Last week I was studying in the campus center and got up to stretch. When I came back, I found a cup of coffee with a note, “I am always watching you.” This morning there were flowers outside my room. My friends don’t know who is doing this and it feels creepy!

The absence of a threat means that this last example does not meet the legal definition of stalking. However, it might have the same impact. If you or someone you know is experiencing a similar situation, please get help by contacting any of the resources listed in this brochure for more information.

If you feel frightened or uncomfortable about someone’s specific behavior, pay attention to your instincts! Seek help.

What can a stalking victim do?
• Talk to one of the resources listed in this brochure for help.
• Report the stalking to the MCPHS University Public Safety, or the Public Safety in your area, and follow their advice.
• Inform others close to you (family, friends, residential life staff, and co-workers) about the stalking.
• Do your best to safely avoid all contact with the stalker.
• Keep a journal or log of all incidents connected to the stalking.
• Keep any letters, packages, taped telephone messages, or e-mails received from the stalker.
• Provide Public Safety with photographs of the suspect, a description, and other information.
• Inform the Office of the Dean of Students and learn about other options including a Stay Away Order/Campus Contract, safe housing and privacy requests at the University.
• Follow basic safety tips.
  > Try not to walk alone.
  > Know your surroundings and locations of emergency phones and panic buttons.
  > Lock your car and house doors when alone.
  > Use different routes to drive or walk to class or other routine places.
  > Park your vehicle in well-lit areas.
  > Check your vehicle including front and rear passenger seat areas before getting in.
  > Change locks to your home and car.
  > Use the safety escort program by calling public safety.

Sexual Assault/ Sex Offenses
  If you believe you are the victim of a sexual assault, you should take the following steps: first, go to a safe place; and second, tell someone. You may report the assault to Public Safety, Title IX Coordinator/ Deputy, a member of residence life staff, student affairs, counseling, or any other resource at the University.
MCPHS urges students to report sexual assault so that the University can take appropriate action to provide help to the victim and attempt to prevent future assaults. Medical attention is critical so that any injuries (including internal injuries) or infections that may have resulted from the assault can be treated. Getting a medical exam does not mean that you have to press criminal charges; however, a medical exam will help to preserve evidence if you choose to press charges at some point. You are advised to preserve and record evidence, including the following: do not wash anything (body, hair, clothes), do not comb your hair, change your clothes, douche or use the toilet; bring an extra set of clothing to the hospital; record a description of the assailant; and, record where the assault occurred, and a description and direction of travel of any vehicle involved.

If medical attention is required for a sexual assault, Public Safety personnel will notify 911 first. During business hours, Public Safety also notifies the Title IX Coordinator and Dean of Students. After business hours, Public Safety notifies the Title IX Coordinator and Residence Life on call in Boston and Worcester, who then notifies the Dean of Students. The Dean coordinates campus assistance with safety concerns, counseling needs (referral to Counseling Services), academic concerns (e.g. possible excused absence, delayed exam), and describes steps the University will take to address incident. The Counseling Services staff on call in Boston and Worcester accompanies the survivor to the hospital, if requested by the survivor. The Dean of Students contacts appropriate Residence Life staff if the incident merits, and, if the survivor approves, provides a safe place to stay. If the incident represents a potential danger to the University community, the Dean of Students confers with Public Safety regarding the issuance of a crime alert and steps to ensure Public Safety. Public Safety and Counseling Services will, if the victim wishes, assist the victim in filing a criminal complaint with the local police.

Victims of assault may seek assistance in changing, either on a temporary or permanent basis, existing academic and living situations. The University will make every effort to honor requests if such changes are reasonably available. Victims may also seek additional help, confidential counseling and assistance. Victims should not isolate or blame themselves, or feel guilty. Sexual assault, whether perpetrated by a stranger or someone known to the victim, is a serious violation of a person’s dignity and humanity. Sexual assault by a member of the University community is a violation of the University’s policies. Any student who, pursuant to the University’s disciplinary procedures, is found to have violated the sexual misconduct policy will receive appropriate sanctions. In any disciplinary proceeding alleging a sex offense, both the accuser and the accused will be informed of the final determination and any sanction imposed against the accused. The federal privacy law, FERPA, permits disclosure of this information; therefore, FERPA does not conflict with this provision of the Jeanne Clery Act.

The University provides educational programs to students to promote the awareness of rape, acquaintance rape and other forcible and non-forcible sex offenses. One national hotline is the National Sexual Assault Hotline, 1-800-656-HOPE.

**Counseling and Pastoral Support Services**

If you have been the victim of rape or sexual assault, you may want to contact the Office of Counseling for confidential support, counseling, and referral services.
Counselors are encouraged to inform survivors that they are counseling about procedures on voluntary, confidential reporting of crimes. Victims of rape and sexual assault often feel confused and alone, and they often question how to tell family and friends about the incident, or whether they should at all. They also experience a variety of strong emotions and/or experience physical problems, such as stomach problems or sleep disturbances. Sometimes, these symptoms don’t happen until a long time after the event. Regardless of when the incident occurred, the Office of Counseling can help.

**Rape Aggression Defense (RAD) Program**

The Rape Aggression Defense (RAD) Program taught by a certified MCPHS University Public Safety Officer empowers female students, faculty and staff to combat various types of assaults by providing them with realistic self-defense tactics and techniques. This empowerment is taught through four basic principles: education, dependency on self, making one’s own decisions and the realization of one’s own power. The objective of RAD is to develop and enhance self-defense options for women. The course begins with awareness, prevention, risk reduction and risk avoidance, while progressing to the basics of hands-on defense training. The classes provide women with the knowledge to make educated decisions about resistance. For more information about RAD on campus or to determine when the next course will run, please contact the RAD coordinator at the Public Safety Office.

**Registered Sex Offender Information**

**Sex Offender Registration Policy**

Student, faculty and staff members can obtain information on registered sex offenders living and working in the immediate area by contacting the local city police department at the police department telephone numbers above in the Options to Notify section. General information about the Commonwealth of Massachusetts Sex Offender Registry Board can be found at [http://www.nsopr.gov](http://www.nsopr.gov) or [http://www.mass.gov/eopss/agencies/sorb/](http://www.mass.gov/eopss/agencies/sorb/) or you may call: 978-740-6400 for Massachusetts. Sex offender information for the State of New Hampshire can be obtained by calling the Sex Offender Registry at 603-271-6344.

**Stay Away Orders/Campus Contacts**

**Restraining Orders**

There are several types of restraining orders that can be obtained through the Public Safety department.

**A restraining order (209A)** is a court order issued by a judge that requires your past or present boyfriend, girlfriend, roommate, or blood relative to stop abusing you or face criminal penalties. There are a number of requirements that need to be met in order for a victim to apply for a criminal restraining order.

**A civil stay away order** is a type of restraining order, available to someone who is being abused or stalked by a non-partner/roommate/relative. Please call the MCPHS University Public Safety Department for more information about either order.

**A Harassment Prevention Order (258E)**
Under Massachusetts General Law Ch. 258E, individuals who have suffered harassment may ask a judge at the Superior Court, Boston Municipal Court, district courts or Juvenile Court to issue an Order to protect them from further harassment or abuse. These Orders will be recorded and enforced by law enforcement agencies. For any emergency that occurs after hours or on weekends, you may contact Public Safety and ask to be put in contact with an on-call judge.

Resources

Beth Israel Deaconess Medical Center, Center for Violence Prevention and Recovery
617-667-8141
http://www.bidmc.org/Centers-and-Departments/Departments/Patient-And-Family-Care-Services/Social-Work/Social-Work-Programs/Center-for-Violence-Prevention-and-Recovery.aspx

Boston Area Rape Crisis Center (BARC)
617-492-8306
24Hr. hotline 800-841-8371
www.barcc.org

Disciplinary Hearings/Possible Sanctions/Standards of Evidence

Procedures for University disciplinary action in cases of alleged domestic violence, dating violence, sexual assault or stalking shall include:

- A prompt, fair and impartial investigation and resolution; and
- Be conducted by University Officials who receive annual training on the issues related to domestic violence, dating violence, sexual assault and stalking and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.

1. The accuser and accused are entitled to the same opportunities to have others present during a University disciplinary proceeding, this includes the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice.

2. Both the accuser and accused shall be simultaneously informed in writing of:
   - The outcome of any University disciplinary proceeding that arises from an allegation of domestic violence, dating violence, sexual assault or stalking;
   - The University procedures for the accused and victim to appeal the results of the University disciplinary proceeding;
   - Of any change to the results that occurs prior to the time that such results become final; and
   - When such results become final.

3. The University will protect the confidentiality of victims, including how publicly available recordkeeping will be accomplished without inclusion of identifying information about the victim, to the extent permissible by law.

4. The University will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance and other services available for victims both on campus and in the community.

5. The University will provide to victim’s options for, and available assistance in, changing academic, living, transportation and working situations, if so requested
by the victim and if such accommodations are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement.

6. A student or employee who reports to the University, that the student or employee has been a victim of domestic violence, dating violence, sexual assault or stalking, whether the offense occurred on or off campus, shall be provided with a written explanation of the student or employee’s rights and options, (Victims Bill of Rights).

The scope of disciplinary sanctions that may be imposed on students after a final determination regarding rape, acquaintance rape, domestic violence, dating violence, sexual assault or stalking may include, but is not limited to: warning; educational projects; community service; loss of privileges; fines; parental notification; restitution; residence hall re-assignment; residence hall probation; residence hall suspension; residence hall dismissal; counseling or health assessment; no trespass order; stay away order; 209A Orders, Harassment Orders, interim suspension; suspension; dismissal. Sanctions are handled on a case-by-case basis and all sanctions are at the discretion of the Student Affairs Officer/Committee. The standard of evidence in any disciplinary hearing shall be; is it more likely than not that the offense occurred.

Crime Statistics

The annual crime statistics for each campus during the last three years are listed below and are also accessible through the following URL’s. Copies of the reports may be obtained by contacting Public Safety at each campus or the University’s Chief of Public Safety. The data for these statistics are compiled by information gathered from detailed information received from the Department of Public Safety and Office of Student Affairs. Statistics for the most recent 3 years, for each of the University’s three campuses, are compiled for: non-campus, off campus, private property and residence halls. The Annual Security Report is prepared by the Department of Public Safety. Each year notification is given to all students and staff. A written copy of this report may also be obtained from the Department of Public Safety at either the Boston, Worcester, or Manchester campuses.

Boston Campus:

http://www.mcphs.edu/campuses/boston/safety-security
www.mcphs.edu/CrimeStatistics

Worcester Campus

http://www.mcphs.edu/campuses/worcester/safety-and-security
www.mcphs.edu/CrimeStatistics

Manchester Campus

http://www.mcphs.edu/campuses/Manchester/safety-and-security
www.mcphs.edu/CrimeStatistics
The “Crime Awareness and Campus Security Act of 1990” (PL 01-542) known as the Jeanne Clery Act, requires that post-secondary institutions provide all students and employees and prospective students with information relating to crime statistics and security measures. The Security Department is required to maintain records of all reported crimes and compile the following statistics:

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<th>Category</th>
<th>On Campus</th>
<th>Non-campus</th>
<th>Public Property</th>
<th>Residence Halls</th>
<th>Totals</th>
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</table>

The category of “hate crimes” was added in 1994. Under the U.S. Department of Education guidelines, Hate Crimes are counted only when the incident involved one of the above offenses. (Hate Crimes Statistics Act (28 U.S.C 534).

1. 2013/ 2014/ 2015 – The information received from the local police departments are covered within the statistics.
2. 2013/ 2014/ 2015 – All crimes in the Residence Halls column are also represented in the On Campus column.
3. 2012 – Domestic Violence, Dating Violence and Stalking were not required recording.
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![Crime Statistics Table]

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1. 2013/2014/ 2015 – The information received from the local police departments are covered within the statistics.
2. There are no residence halls for recording purposes.
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## Hate Crimes

### Race

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MCPHS University
Manchester, NH

53
Definitions

**Arson** – Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property, etc.

**Criminal homicide-manslaughter by negligence** – The killing of one human being through gross negligence by another.

**Criminal Homicide/Murder and Non-Negligent Manslaughter** – The willful (non-negligent) killing of one human being by another.

**Robbery** – The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault** – An unlawful attack by one human being upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

**Burglary** – The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes unlawful entry with intent to commit a larceny or felony and breaking and entering with intent to commit a larceny or felony.

**Motor Vehicle Theft** – Is defined as the theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.)

**Weapon Law Violations** – The violations of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

**Domestic Violence** – Includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts.
under the domestic or family violence laws of jurisdiction in which the crime of violence occurred.

The Commonwealth of Massachusetts specifically defines Domestic Violence as:

1. “Abuse”, the occurrence of one or more of the following acts between family or household members:
   (a) Attempting to cause or causing physical harm;
   (b) Placing another in fear of imminent serious harm; and
   (c) Causing another to engage involuntarily in sexual relations by force, threat or duress

2. “Court” the Superior, Probate and Family or Boston Municipal Court departments of the trial court, except when the petitioner is in a dating relationship when “Court” shall mean District, Probate or Boston Municipal court.

“Family or Household members”, persons who:
   (a) are or were married to one another;
   (b) are or were residing together in the same household;
   (c) are or were related by blood or marriage;
   (d) having a child in common regardless of whether they have ever been married or lived together; or
   (e) are or have been in a substantive dating or engagement relationship, which shall be adjudged by District, Probate or Boston Municipal Court consideration of the following factors:
      i. The length of time of the relationship; (ii) the type of relationship; (iii) the frequency of interaction between the parties; and (iv) if the relationship has been terminated by either person, the length of time elapsed since the termination of the relationship.

**Dating Violence**-Dating Violence is defined as violence committed by (a) a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and (b) where the existence of such a relationship shall be determined on a consideration of the following factors:
   (a) the length of the relationship;
   (b) the type of the relationship; and
   (c) the frequency of interaction between the persons involved in the relationship

The Commonwealth of Massachusetts does not have a specific Dating Violence statute, but see the definition of “Family or Household members” above

**Stalking**-Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress. For the purposes of this definition
(a) Course of conduct means two or more acts, including, but not limited to, acts which
   the stalker directly or indirectly, or through third parties, by any action, method, device or means follows, monitors, observes, surveils, threatens or communicates to or about, a person, or interferes with a person’s property;
   (b) Substantial emotional distress means significant mental suffering or anguish that may,
   but does not necessarily, require medical or other professional treatment or counseling; and
   (c) Reasonable person means a reasonable person under similar circumstances and with
   similar identities to the victim.

The Commonwealth specifically defines stalking as whoever;
(1) willfully and maliciously engages in a knowing pattern of conduct or a series of acts over period of time directed at a specific person which seriously alarms or annoys that person and would cause a reasonable person to suffer substantial emotional distress, and (2) makes a threat with the intent to place the person in imminent fear of death or bodily injury, shall be guilty of the crime of stalking.

**Sexual Assault** - Sexual Assault is defined as an offense that meets the definition of rape, fondling, incest or statutory rape as used in the FBI’s Uniform Crime reporting system. A sex offense is any act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

**Consent** - In Massachusetts, it is illegal to have sex under any circumstances with someone who is incapable of giving consent due to incapacity or impairment; incapacity or impairment may be caused by intoxication or drugs, or because a victim is underage, mentally impaired, unconscious, or asleep. For purposes of this policy, consent is an explicitly communicated, reversible, mutual agreement to which all parties are capable of making a decision.

**Rape** - Rape is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without consent of the victim.

The Commonwealth defines Rape as:
Whoever has sexual intercourse or unnatural sexual intercourse with a person, and compels such person to submit by force and against his will, or compels such person to submit by threat of bodily injury and if either such sexual intercourse or unnatural sexual intercourse results in or is committed with acts resulting in serious bodily injury, or is committed by joint enterprise, or is committed during the commission or the attempted commission of an offense defined in Section Fifteen A, Fifteen B, Seventeen, Nineteen or Twenty-Six of Section 10 of Chapter two hundred and sixty-nine shall be punished by imprisonment in the State Prison for life or for any term of years.
No person serving a sentence or subsequent such offence shall be eligible for furlough, temporary release or education, training or employment programs established outside a correctional facility until such person shall have served two-thirds of such minimum sentence or if such person has two or more sentences to be served otherwise other than concurrently, two-thirds of the aggregate of the minimum terms of such several sentences.
Whoever has intercourse or unnatural sexual intercourse with a person and compels such person to submit by force and against his will, or compels such person to submit by threat of bodily injury, shall be punished by imprisonment in the State Prison for not more than twenty years; and whoever commits a second or subsequent offence shall be punished by imprisonment in the State Prison for life or for any term of years.

**Fondling** - Fondling is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

**Incest** - Incest is defined as the non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
Statutory Rape—is defined as sexual intercourse with a person who is under age.

Drug Law Violations – are defined as violations of state or federal laws relating to the unlawful possession, sale, and use, growing, manufacturing and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine heroin, codeine); marijuana; synthetic narcotics (Demerol, Methadone) and dangerous non-narcotic drugs (barbiturates, Benzedrine.)

Liquor Law Violations – The violation of laws or ordinances prohibiting the sale, manufacture, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking paces; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and any attempts to commit any of the aforementioned. Drunkenness and driving while under the influence are included in this definition.

Fire Safety

Overview
The Higher Education Opportunity Act (Public Law 110-315) became law in August 2008. It requires all United States academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus statistics. The following public disclosure report details all information required by this law as it relates to MCPHS University.

General Statement of MCPHS University Student Housing
At MCPHS University, all residence halls are covered with integrated fire sprinkler systems and a redundant fire alarm monitoring systems which are monitored 24 hours/day, seven days/week by the Public Safety office.

Residence Hall Fire Safety Systems

<table>
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<th>Residence Hall</th>
<th>Fire Detection System</th>
<th>Fire Suppression System</th>
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<th>System Suppression</th>
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Fire Safety Improvements and Upgrades

MCPHS University Public Safety and Facilities Department annually review the fire systems in our residence halls and make upgrades, repairs or revisions when problems are identified.

Residence Hall Fire Drills

Fire drills are held once a semester for each residence hall. Fire drills are mandatory supervised evacuations of a building for a fire. The fire drill is scheduled with Public Safety, Facilities and Residence Life. The supervised fire drill is scheduled within the first 3 weeks of the beginning of the semester.

Evacuation route maps are posted in each resident’s room showing where the closest egress route is and the assembly area outside. Students who fail to leave the building during a fire drill are documented and the incident is turned over to the Dean of Students.

Fire/Life Safety Education

Residence Life policy on fire safety is to prohibit usage of electrical cooking appliances, candles, and specific electrical equipment in individual rooms.

Residence Life policy on evacuation from residence halls is in the student handbook, and is discussed with residents when they move into the residence hall.

This policy is that in case of a fire, students should sound the nearest fire alarm and evacuate the building. Evacuation procedures are as follows:

• Know the emergency routes from your room and hall;
• Check to see if your door is hot or has smoke around it. If so, stay in your room and wait to be evacuated by firefighters;
• Shut your door tightly when you leave; and
• Exit your building and follow the directions of staff members. DO NOT remain in courtyards or in close proximity to the buildings. Move to the designated areas so that the Residence Life staff can conduct roll call.

Fire Safety Tips

• Should you see a fire, sound the fire alarm immediately and call the Department of Public Safety, telephone (617) 732-2900 (Boston), (508) 373-5800 (Worcester) and (603) 314-1771, or x2222 (Boston & Manchester).
• Advise Public Safety of the size and location of the fire.
• Public Safety will notify the fire department and will respond to assist.
• Do not enter a building that is on fire.
• Advise Public Safety if you know that someone is in the building.
• Always report any fire, even if it has been extinguished.
• Report vandalized or discharged fire extinguishers to Public Safety.
• Make sure you know what your building’s fire alarm sounds like.
• Know your evacuation route (at least two exits).
• Close doors to help prevent the fire from spreading.
• Do not open doors if you suspect fire may be on the other side.
• Stay low to the floor and cover your mouth with a wet cloth to make breathing easier in smoky conditions.
• Never prop open or lock a fire exit.
• University policy dictates that when a fire alarm sounds in a building, the building will be evacuated for everyone’s safety.

Fire/Life Safety Inspections

During the fall semester a residence life staff person will do a fire/life inspection of your room. You will be notified as to when these inspections will take place, and you will be required to allow the staff person entrance to your room for inspection. If you or your roommate(s) are not home, the room will be inspected without you present and a note will be left indicating the status of your room. Should a violation be found, you will receive a letter indicating what the violation was, and you will be expected to meet immediate compliance. If the violations have not been corrected after an unannounced re-inspection, you and/or your roommate will be subject to disciplinary action.

Some common violations are as follows:
• Extension cords and multi-tap electric units without a breaker
• Items attached to sprinkler heads
• Blocking of egress (exit) pathways
• Evidence of burning of candles, incense, or tobacco products
• Evidence of cooking or cooking appliances, even if unused
• Evidence of a heavy load of combustibles in a room, on the walls, or ceiling
• Covering a door with paper or other combustible material
• Use of electrical wiring, devices, appliances which are modified or damaged
• Use of portable heater
• Tampered with smoke detector
• Use of halogen lamp/lighting
• Unsafe lofting or raising of beds — including beds with no guardrails
• Any other situation deemed unsafe by the staff inspector

Reporting a Fire
Anyone reporting an on campus fire should contact the Department of Public Safety, telephone (617) 732-2900 (Boston), (508) 373-5800 (Worcester) and (603) 314-1771, or x2222 (Boston & Manchester).
Statistics and Reports of on-campus student housing fire(s)

Fire Statistics — No reportable incidents

<table>
<thead>
<tr>
<th>Residence Hall</th>
<th>Street Address</th>
<th>Number of Fires</th>
<th>Injuries</th>
<th>Deaths</th>
<th>Number of Fires</th>
<th>Injuries</th>
<th>Deaths</th>
<th>Number of Fires</th>
<th>Injuries</th>
<th>Deaths</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fennell</td>
<td>179 Longwood Ave</td>
<td>0</td>
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<td>0</td>
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<td>Matricaria</td>
<td>179 Longwood Ave</td>
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<td>0</td>
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</tr>
<tr>
<td>Evans Way/</td>
<td>20 Evans Way</td>
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<td>0</td>
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</tr>
<tr>
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<td>Peabody*1</td>
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<td>Rodgers Hall</td>
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</tr>
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<td>Edwards Hall</td>
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<td>7 Lancaster Street</td>
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<td>11 Lancaster Street</td>
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</tr>
<tr>
<td>15 Lancaster*2</td>
<td>15 Lancaster Street</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

*1. 2013 are not recorded as MCPHS did not occupy during this time.
*2. 2012 are not recorded as MCPHS occupancy began in 2013.

Definitions

**Fire** - Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Fire drill** - A supervised practice of a mandatory evacuation of a building for a fire.
Fire-related injury - Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

Fire-related death - Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire, or deaths that occur within one (1) year of injuries sustained as a result of the fire.

Fire safety system - Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire including: sprinkler or other fire extinguishing systems, fire detection devices, standalone smoke alarms, devices that alert one to the presence of a fire, such as horns or strobe lights, smoke-control and reduction mechanisms, and fire doors and walls that reduce the spread of a fire.

Value of Property Damage - The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity, including: contents damaged by fire, related damages caused by smoke, water, and overhaul, however it does not include indirect loss, such as business interruption.

Fire Log - A fire log is kept in the Public Safety Department open to the public during normal business hours. MCPHS University maintains a fire log that records any fire that occurred in an on-campus student housing facility and includes information such as the nature, date, time and general location of each fire. The Fire Log entry, or an addition to an entry, shall be made available within two business days of the receipt of information. The Fire log for the most recent 60-day period shall be open to public inspection during normal business hours. Any portion of the log older than 60 days will be made available within two business days of a request for public inspection.

Emergency Response and Evacuation

MCPHS University has developed Emergency Action Plans for each of its three campuses for responding to and reporting emergency situations or criminal activities to ensure employee and student safety from fire and other emergencies occurring within the campus buildings. It provides detailed actions and procedures to be followed in the event of a fire, chemical spill, radiation spill, or other emergency.

The plan identifies the procedures for evacuation, notification, medical assistance, and contact persons/positions. The CEAP is reviewed annually and after each actual emergency situation. Employees and students are informed of the contents of the CEAP, provided a copy at the time of hire or when personnel roles and responsibilities are changed, annually, and when the plan is revised. CEAP drills will be conducted routinely according to OSHA, NFPA, and Boston, MA, Worcester, MA, and Manchester, NH fire drill codes and regulations. An Annual Test of the Emergency Response and Evacuation System will take place annually at each campus.

Levels of emergencies are identified and outlined, alarm systems/fire equipment are described in detail, emergency and crisis communication and priorities, including the authority to community for MCPHS are described, training processes are outlined (including residence hall student training), the MCPHS Emergency Response Plan is
outlined, emergency information for faculty and staff are delineated, and a link for registering for the E-Alert Emergency Notification System is provided.

Terrorist activities are reported first to the State Police and then to the Boston Office of the Federal Bureau of Investigation, telephone: (617) 742-5533. The reports are sent by the University’s Chief of Public Safety. The Chief of Public Safety also contacts the Public Safety departments of neighboring academic institutions.

### Federal Trafficking Penalties

#### Marijuana

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>First Offense</th>
<th>Second Offense</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,000 kg or more; or 1000 or more plants</td>
<td>Marijuana Mixture containing detectable quantity</td>
<td>Not less than 10 years, not more than life. If death or serious injury, not less than 20 years, not more than life. Fine not more than $4 million individual, $10 million other than individual.</td>
<td>Not less than 20 years, not more than life. If death or serious injury, not less than 20 years, not more than life. Fine not more than $8 million individual, $20 million other than individual.</td>
</tr>
<tr>
<td>100 kg to 1,000 kg; or 100-999 plants detectable quantity</td>
<td>Marijuana Mixture containing</td>
<td>Not less than 5 years, not more than 40 years. If death or serious injury, not less than 20 years, not more than life. Fine not more than $2 million individual, $5 million other than individual.</td>
<td>Not less than 10 years, not more than life. If death or serious injury, not less than 20 years, not more than life. Fine not more than $4 million individual, $10 million other than individual.</td>
</tr>
<tr>
<td>50 to 100 kg 10 to 100 kg 1 to 100 kg 50 – 99 plants</td>
<td>Marijuana Hashish Hashish Oil Marijuana</td>
<td>Not more than 20 years. If death or serious injury, not less than 20 years, not more than life. Fine $1 million individual. $5 million other than individual.</td>
<td>Not more than 30 years. If death or serious injury, life. Fine $2 million individual. $10 million other than individual.</td>
</tr>
<tr>
<td>Less than 50 kg Less than 50 kg Less than 1 kg</td>
<td>Marijuana Hashish Hashish Oil</td>
<td>Not more than 5 years. Fine not more than $250,000 individual. $1 million other than individual.</td>
<td>Not more than 10 years. Fine $500,000 individual. $2 million other than individual.</td>
</tr>
</tbody>
</table>

* Includes Hashish and Hashish Oil

(Marijuana is a Schedule I Controlled Substance)
## Federal Trafficking Penalties

<table>
<thead>
<tr>
<th>PENALTY 2nd Offence</th>
<th>QUANTITY</th>
<th>DRUG</th>
<th>QUANTITY</th>
<th>PENALTY 2nd Offence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not less than 10 years. Not more than life.</td>
<td>10–99 gm or 100–999 gm mixture</td>
<td>Methamphetamine</td>
<td>100 gm or more or 1 kg or more</td>
<td>Not less than 10 years. Not more than life.</td>
</tr>
<tr>
<td>If death or serious injury, not less than life</td>
<td>100–999 gm mixture</td>
<td>Heroin</td>
<td>1 kg or more mixture</td>
<td>If death or serious injury, not less than 20 years. Not more than life.</td>
</tr>
<tr>
<td>Fine of not more than $4 million individual, $10 million other than individual</td>
<td>500–4,999 gm mixture</td>
<td>Cocaine</td>
<td>5 kg or more mixture</td>
<td>Fine of not more than $4 million individual, $10 million other than individual</td>
</tr>
<tr>
<td>Not less than 5 years. Not more than 40 years.</td>
<td>5–49 gm mixture</td>
<td>Cocaine Base</td>
<td>50 gm or more mixture</td>
<td>Not more than 30 years.</td>
</tr>
<tr>
<td>If death or serious injury, not less than 20 years. Not more than life.</td>
<td>10–99 gm or 100–999 gm mixture</td>
<td>PCD</td>
<td>100 gm or more or 1 kg or more mixture</td>
<td>Not more than 30 years.</td>
</tr>
<tr>
<td>Fine of not more than $2 million individual, $5 million other than individual</td>
<td>1–10 g. mixture</td>
<td>LSD</td>
<td>10 gm or more mixture</td>
<td>Not more than 30 years.</td>
</tr>
<tr>
<td>40–399 gm mixture</td>
<td>Fentanyl</td>
<td>400 gm or more mixture</td>
<td>Not more than 30 years.</td>
<td></td>
</tr>
<tr>
<td>10–99 gm mixture</td>
<td>Fentanyl Analogue</td>
<td>100 gm or more mixture</td>
<td>Not more than 30 years.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DRUG</th>
<th>Quantity</th>
<th>First Offense</th>
<th>Second Offense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Others ²</td>
<td>Any</td>
<td>Not more than 20 years. If death or serious injury, not less than 20 years, not more than life. Fine $1 million individual, $5 million not individual.</td>
<td>Not more than 30 years. If death or serious injury, life. Fine $2 million individual, $10 million not individual</td>
</tr>
<tr>
<td>III</td>
<td>All</td>
<td>Any</td>
<td>Not more than 5 years. Fine not more than $250,000 individual, $1 million not individual.</td>
</tr>
<tr>
<td>IV</td>
<td>All</td>
<td>Any</td>
<td>Not more than 3 years. Fine not more than $250,000 individual, $1 million not individual.</td>
</tr>
<tr>
<td>V</td>
<td>All</td>
<td>Any</td>
<td>Not more than 1 year.</td>
</tr>
</tbody>
</table>

² Others include: PCP, ketamine, MDA, MDEA, ephedrine, ephedra, pseudoephedrine, lithium, huffing, and other substances.
Methamphetamine, Heroin, cocaine, Cocaine Base, PCP, LSD, Fentanyl, and Fentanyl Analogue

1 Law as originally enacted states 100gm. Congress requested to make technical correction to 1kg.
2 Does not include marijuana, hashish, or hash oil. (See separate chart.)

**Controlled Substances Uses & Effects**

<table>
<thead>
<tr>
<th>DRUGS/ CSA SCHEDULES</th>
<th>TRADE OR OTHER NAMES</th>
<th>MEDICAL USES</th>
<th>DEPENDENCI E Physical</th>
<th>Psycholогоical Toleranc e</th>
<th>Hours of Durati on</th>
<th>Usual Method(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opium II III V</td>
<td>Dover’s Powder, Paregoric Parepectoin</td>
<td>Analgesic, antidiarrheal</td>
<td>High</td>
<td>High</td>
<td>Yes</td>
<td>3-6</td>
</tr>
<tr>
<td>Morphine II III</td>
<td>Morphine, MS Contin, Roxanol, Roxanol SR</td>
<td>Analgesic, antitussive</td>
<td>High</td>
<td>High</td>
<td>Yes</td>
<td>3-6</td>
</tr>
<tr>
<td>Codeine II III V</td>
<td>Tylenol w/Codeine, Emprin w/Codeine, Robitussin A-C, Fiorinal w/Codeine</td>
<td>Analgesic, antitussive</td>
<td>Moderate</td>
<td>Moderate</td>
<td>Yes</td>
<td>3-6</td>
</tr>
<tr>
<td>Heroin I</td>
<td>Dicetymorphine, Horse, Smack</td>
<td>None</td>
<td>High</td>
<td>High</td>
<td>Yes</td>
<td>3-6</td>
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<tr>
<td>Hydromorphone II</td>
<td>Dilaudid</td>
<td>Analgesic</td>
<td>High</td>
<td>High</td>
<td>Yes</td>
<td>3-6</td>
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<tr>
<td>Meperidine (Pethidine) II</td>
<td>Demerol, Mepergan</td>
<td>Analgesic</td>
<td>High</td>
<td>High</td>
<td>Yes</td>
<td>3-6</td>
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<tr>
<td>Methadone II</td>
<td>Dolophine, Methadone, Methadose</td>
<td>Analgesic</td>
<td>High</td>
<td>High-Low</td>
<td>Yes</td>
<td>12-24</td>
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<tr>
<td>Other Narcotics I II</td>
<td>Numorphan, Percodan, Tussionex, Percocet, Tylox, Fentanyl, Darvon, Lomotil, Talwin antitussive</td>
<td>Analgesic, antidiarrheal</td>
<td>High-Low</td>
<td>High-Low</td>
<td>Yes</td>
<td>Variable</td>
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</table>

Possible Side Effects
- Euphoria, drowsiness, respiratory depression, constricted pupils, nausea

Effects of Overdose
- Slow and shallow breathing, clammy skin, convulsions, coma, possible death

Withdrawal Syndrome
- Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, cramps, nausea, chills and sweating

Fine not more than $100,000 individual, $250,000 not individual.

$500,000 not individual.
### DEPRESSANTS

<table>
<thead>
<tr>
<th>Drug</th>
<th>Trade Name(s)</th>
<th>Classification</th>
<th>Duration</th>
<th>Route</th>
<th>Side Effects</th>
<th>Overdose Effects</th>
<th>Withdrawal Syndrome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chloral Hydrate IV</td>
<td>Noctec</td>
<td>Hypnotic</td>
<td>Moderate</td>
<td>Oral</td>
<td>Yes 5-8</td>
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<td></td>
</tr>
<tr>
<td>Barbiturates II III IV</td>
<td>Amytal, Butisol, Fiorinal, Lotsuate, Nembutal, Seconal, Tuinal, Phenobarbital</td>
<td>Anesthetic, anticonvulsant, sedative, hypnotic, veterinary euthanasia agent</td>
<td>High-Med.</td>
<td>Oral</td>
<td>Yes 1-16</td>
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<tr>
<td>Benzo diazepines IV</td>
<td>Ativan, Dalmane, Diazepam, Librium, Xanax, Serax, Vium, Tranxene, Verstran, Halcion, Paxipam, Restoril</td>
<td>Antianxiety, anticonvulsant, sedative, hypnotic</td>
<td>Low</td>
<td>Oral</td>
<td>Yes 4-8</td>
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<tr>
<td>Methaqualone I</td>
<td>Quaalude</td>
<td>Hypnotic</td>
<td>High</td>
<td>Oral</td>
<td>Yes 4-8</td>
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<tr>
<td>Glutethimide III</td>
<td>Doriden</td>
<td>Sedative, hypnotic</td>
<td>High</td>
<td>Oral</td>
<td>Yes 4-8</td>
<td></td>
<td></td>
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<tr>
<td>Other Depressants III IV</td>
<td>Equanil, Miltown, Noludar, Placidyl, Valmid</td>
<td>Antrainxiety, sedative, hypnotic</td>
<td>Moderate</td>
<td>Oral</td>
<td>Yes 4-8</td>
<td></td>
<td></td>
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### STIMULANTS

<table>
<thead>
<tr>
<th>Drug</th>
<th>Trade Name(s)</th>
<th>Classification</th>
<th>Duration</th>
<th>Route</th>
<th>Side Effects</th>
<th>Overdose Effects</th>
<th>Withdrawal Syndrome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cocaine II</td>
<td>Coke, Flake, Snow, Crack</td>
<td>Local anesthetic</td>
<td>Possible</td>
<td>Oral, injected</td>
<td>1–2</td>
<td>Sniffed, smoked, injected</td>
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<tr>
<td>Amphetamines II</td>
<td>Biphetamine, Delcobese, Desoxyx, Dexedrine, Obetrol</td>
<td>Attention deficit disorders, narcolepsy, weight control</td>
<td>Possible</td>
<td>Oral, injected</td>
<td>2–4</td>
<td>Sniffed, smoked, injected</td>
<td></td>
</tr>
<tr>
<td>Phenmetrazine II</td>
<td>Preludin</td>
<td>Weight control</td>
<td>Possible</td>
<td>Oral, injected</td>
<td>2–4</td>
<td>Sniffed, smoked, injected</td>
<td></td>
</tr>
<tr>
<td>Methylphenidate II</td>
<td>Attention deficit disorders, Ritalin</td>
<td>Narcolepsy</td>
<td>Possible</td>
<td>Oral, injected</td>
<td>2–4</td>
<td>Sniffed, smoked, injected</td>
<td></td>
</tr>
</tbody>
</table>

**Possible Side Effects**
- Slurred speech, Disorientation, drunken behavior without odor of alcohol

**Possible Overdose Effects**
- Shallow respiration, clammy skin, dilated pupils, weak and rapid pulse, coma, possible death

**Withdrawal Syndrome**
- Anxiety, insomnia, tremors, convulsions, possible death

**Possible Side Effects**
- Increased alertness, excitation, euphoria, increased pulse rate and blood pressure, insomnia, loss of appetite

**Possible Overdose Effects**
Other Stimulants
Adipex, Cylert, Didrex, Ionamin, Mefit, Piegine, Sanorex, Tenuate, Teplanil, Prelu-2
Weight control
Possible
High
Yes
2–4
Oral, injected
Agitation, increase in body temperature, hallucinations, convulsions, possible death
Withdrawal Syndrome
Apathy, long periods of sleep, irritability, depression, disorientation

<table>
<thead>
<tr>
<th>HALLUCINOGENS</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>LSD I</td>
<td>Acid, Microdot</td>
<td>None</td>
<td>None</td>
<td>Unknown</td>
<td>Yes</td>
<td>8-12</td>
<td>Oral</td>
</tr>
<tr>
<td>Mescaline and Peyote I</td>
<td>Mexc, Buttons, Cactus</td>
<td>None</td>
<td>None</td>
<td>Unknown</td>
<td>Yes</td>
<td>8-12</td>
<td>Oral</td>
</tr>
<tr>
<td>Amphetamine Variants I</td>
<td>2.5-DMA, PMA, STP, MDA, MDMA, TMA, DOM, DOB</td>
<td>None</td>
<td>Unknown</td>
<td>Unknown</td>
<td>Yes</td>
<td>Variable</td>
<td>Oral, injected</td>
</tr>
<tr>
<td>Phencyclidine</td>
<td>PCP, Angel Dust, Hog</td>
<td>None</td>
<td>Unknown</td>
<td>High</td>
<td>Yes</td>
<td>Days</td>
<td>Smoked, oral, injected</td>
</tr>
<tr>
<td>Phencyclidine Analogues I</td>
<td>PEC, PCPy, TCP</td>
<td>None</td>
<td>Unknown</td>
<td>High</td>
<td>Yes</td>
<td>Days</td>
<td>Smoked, oral, injected</td>
</tr>
<tr>
<td>Other Hallucinogens I</td>
<td>Bufotenine, Ibogaine, DMT, DET, Psilocybin, Psilocyn</td>
<td>None</td>
<td>None</td>
<td>Unknown</td>
<td>Possible</td>
<td>Variable</td>
<td>Smoked, oral, injected, sniffed</td>
</tr>
</tbody>
</table>

| CANNABIS | | | | | | | |
| Marijuana I | Pot, Acapulco Gold, Grass, Reefer, Sinsemilla, Thai Sticks | None           | Unknown        | Moderate       | Yes             | 2–4           | Smoked, oral |
| Tetrahydrocannabinol II | THC, Marinol | Cancer, chemotherapy, anti-nausea | Unknown        | Moderate       | Yes             | 2–4           | Smoked, oral |
| Hashish I | Hash | None           | Unknown        | Moderate       | Yes             | 2–4           | Smoked, oral |

Possible Side Effects: illusions and hallucinations, poor perception of time and distance
Effects of Overdose: Longer, more intense “trip” episodes, psychosis, possible death
Withdrawal Syndrome: Withdrawal syndrome not reported

Possible Side Effects: Euphoria, relaxed inhibitions, increased appetite, disoriented behavior
Effects of Overdose:
<table>
<thead>
<tr>
<th>Hashish Oil</th>
<th>Hash Oil</th>
<th>None</th>
<th>Unknown</th>
<th>Moderate</th>
<th>Yes</th>
<th>2-4</th>
<th>Smoked, oral</th>
<th>Fatigue, paranoia, possible psychosis</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>Withdrawal Syndrome</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Insomnia, hyperactivity, and decreased appetite occasionally reported</td>
</tr>
</tbody>
</table>